

**Franklin County District Board of Health  
Minutes of the Board of Health Meeting  
Monday, October 25<sup>th</sup>, 2021—5:00 p.m.  
In-Person @ Memorial Hall  
280 East Broad Street, First Floor Alpha Conference Room  
Columbus, Ohio 43215  
Zoom Conference Call**

**Call to Order:** Sally Morgan called the meeting to order at 5:02 p.m.

**Board Members Present:**

Tom Rudge, PhD  
Sally Morgan, RN  
Arthur James, MD, FACOG  
Latisha Chastang, MNML

Joe Mazzola, MPA, Secretary

**Board Members Absent:**

Roy Barnewall, DVM, PhD

**Staff Present:**

Niki Lemin, AHC, Director Environmental Health  
Theresa Seagraves, AHC, Director of Health Systems and Planning  
Jen Robinson, Director of Human Resources and Customer Service  
Mitzi Kline, Director of Communications and Marketing  
John Wolf, Director of Finance and Operations  
Cassandra Burns, IT System Supervisor  
Taheera Nabors, IT Analyst  
Rebecca Keller, REHS Supervisor—Food Safety

**Legal Counsel:**

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

**Guests & New Staff:**

Devin Francis-Belcher, Intern FCPH

**Pledge of Allegiance**

Dr. James led the Pledge of Allegiance.

**Meeting Minutes:**

None

**Old Business:**

**Resolution 21-124:** Motion by Dr. James with a second by Dr. Rudge to amend the COVID-19 vaccination policy originally adopted on September 14<sup>th</sup> to require staff provide vaccination documentation or request an exemption from November 23<sup>rd</sup> to November 5<sup>th</sup>; Ayes: All Nays: None – motion carried. Board requested staff provide additional recommendations regarding progress discipline at the November 9<sup>th</sup> Board of Health Meeting.

**Resolution 21-151** Resolution to authorize the Health Commissioner to enter into a contract with The Ohio State University to assist with the Environmental Health Specialists Network Grant (Expense of \$87,789.00); adopted on October 12<sup>th</sup>; was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

**Resolution 21-153** Resolution to authorize the Health Commissioner to enter into a contract agreement with Victor Olszewski for plumbing inspection services (Expense of \$45,000.00); adopted on October 12<sup>th</sup>. No action was taken.

**Resolution 21-159** Resolution to amend the Franklin County Public Health Base Pay Structure; was approved upon a motion by Dr. Rudge with a second by Ms. Chastang; to accept recommendations of staff as outlined in FCPH 2021 Hourly Pay Scales document, effective 11/22/21; Health Commissioner Mazzola reviewed with the board the process as outlined in the summary document, located at [https://portal.myfcph.org/wp-content/uploads/Compensation-Summary\\_2021\\_BOH.pdf](https://portal.myfcph.org/wp-content/uploads/Compensation-Summary_2021_BOH.pdf); Ayes: Three, Nays: One, Dr. James noted that his vote was due to lack of sufficient information presented by staff – motion carried.

### **New Business:**

**Resolution 21-167** Resolution to authorize the Health Commissioner enter into a delegated authority provider agreement with The Ohio Department of Health for Lead Investigations (Revenue of \$2,000.00); was approved upon a motion by Ms. Chastang with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

**Resolution 21-168** Resolution authorizing the Health Commissioner to enter into a contract with Capital Edge Consulting for grants management services (Expense Not to Exceed \$25,000.00); was approved upon a motion by Dr. Rudge with a second by Ms. Chastang. Ayes: All Nays: None – motion carried

**Resolution 21-169** Resolution to amend the 2021 operating budget; was approved upon a motion by Ms. Chastang with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

**Resolution 21-170** Resolution to approve purchases for Franklin County Public Health; was approved upon a motion by Ms. Chastang with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

**Personnel Actions:**

Presented by Jen Robinson, Director of HR and Customer Service.  
The attached personnel actions were presented for Board approval.  
Personnel actions were approved upon a motion by Dr. Rudge with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

**Meeting adjourned at 7:14 p.m.**

Respectfully submitted,

---

Sally Morgan, President

---

Joe Mazzola, Secretary