

**Franklin County District Board of Health
Minutes of the Board of Health Meeting
Tuesday, October 12th, 2021—8:00 a.m.
In-Person @ Memorial Hall
280 East Broad Street, First Floor Alpha Conference Room
Columbus, Ohio 43215
Zoom Conference Call**

Call to Order: Sally Morgan called the meeting to order at 8:01 a.m.

Board Members Present:

Tom Rudge, PhD
Sally Morgan, RN
Arthur James, MD, FACOG
Roy Barnewall, DVM, PhD
Latisha Chastang, MNML

Joe Mazzola, MPA, Secretary

Board Members Absent:

None.

Staff Present:

Alex Jones, AHC, Director of Prevention and Wellness
Niki Lemin, AHC, Director Environmental Health
Theresa Seagraves, AHC, Director of Health Systems and Planning
Jen Robinson, Director of Human Resources and Customer Service
Mitzi Kline, Director of Communications and Marketing
John Wolf, Director of Finance and Operations
Debb Smith, Executive Assistant – Health Commissioner
Miller Sullivan, MD, Medical Director
Lisa Dent, Associate Director of Equity and Inclusion
Cassandra Burns, IT System Supervisor
Taheera Nabors, IT Analyst
Jeff Gibbs, Environmental Health Division Manager
Nathan Ralph, Water Quality Supervisor
Jennie McAdams, Sustainability Supervisor
Charlie Broschart, Environmental Health Division Manager
Eva Wollerman, Emergency Preparedness Supervisor
Patricia Faas, Administrative Assistant
Bonita Fraley, Administrative Assistant—Environmental Health, Food Safety
Terri Ferguson, Administrative Assistant—Health Systems and Planning

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

Guests & New Staff:

Devin Francis-Belcher, Intern FCPH

Pledge of Allegiance

Dr. Barnewall led the Pledge of Allegiance.

Meeting Minutes:

The Minutes from September 14th and September 22nd were approved.

Staff Recognitions

Jen Robinson presented her report of Work Anniversaries form 2020 and 2021. The following were highlighted from 2021: Jeff Gibbs (25 years), Bonita Fraley (25 years), and Nathan Ralph (20 years).

Old Business:

Resolution 21-121 Resolution to adopt the schedule of fees for Body Art Businesses for the 2022 Operating/Approval Year (Second Reading and Public Hearing); was approved upon a motion by Dr. Rudge with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

New Business:

Resolution 21-148 Resolution to authorize the Health Commissioner to pay the operating expenses for the Board of Health;); was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 21-149 Resolution to authorize the Health Commissioner to issue the Board of Health Orders (55 sewage); was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 21-150 Resolution to adopt the schedule of fees for retail food establishments and food service operations for the 2022 licensing year (First Reading); was approved upon a motion by Dr. Rudge with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 21-151 Resolution to authorize the Health Commissioner to renew a contract with The Ohio State University to assist with the Environmental Health Specialists Network Grant (Expense of \$60,000.00); was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 21-152 Resolution to authorize the Health Commissioner to enter into a contract with the Ohio Department of Health for the Community Lead Poisoning Prevention Programs Lead Safe Housing Fund Award (Revenue of \$2,000,000.00); was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Resolution 21-153 Resolution to authorize the Health Commissioner to enter into a contract agreement with Victor Olszewski for plumbing inspection services (Expense of \$45,000.00); was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 21-154 Resolution to authorize the Health Commissioner to accept grant funding from The Association of Food and Drug Officials for the Managed Retail Program Standards Grant Program (Revenue of \$25,542.10); was approved upon a motion by Dr. James, with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 21-155 Resolution to authorize the Health Commissioner to enter into contracts with subject matter experts in support of grant deliverables for the Department of Health and Human Services (HHS) Office of Minority Health (OMH) Advancing Health Literacy (AHL) to enhance equitable community responses to COVID-19 Grant (Expense of \$48,000.00); was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 21-156 Resolution to authorize the Health Commissioner to revise its software and licensing agreement with Armorvax, LLC., for COVID-19 Vaccination Management Software (Expense Not To Exceed \$18,000.00); was approved upon a motion by Ms. Chastang with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 21-157 Resolution to authorize the Health Commissioner to designate October as “National Farm To School Month” and October 14th as “Great Lakes Great Apple Crunch Day,” in Franklin County; was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 21-158 Resolution to authorize the Health Commissioner to enter into a contract agreement with Mental Health of Ohio (MHAOHIO) for an assessment of workplace wellbeing (Expense Not To Exceed \$7,500.00) was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 21-159 Resolution to amend the Franklin County Public Health Base Pay Structure; was Tabled.

Resolution 21-160 Resolution authorizing the Health Commissioner to enter into a contract with AMÉLIE Company for CDC OD2A Recover For Life Go Kits Bags and Contents (Expense of \$49,975.00) was approved upon a motion by Ms. Chastang, with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 21-161 Resolution authorizing the Health Commissioner to renew a contract with Joseph R. Durham, Eastman & Smith, LTD., for professional services (Expense of \$95,000.00); was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 21-162 Resolution to authorize the Health Commissioner to enter into a contract and accept funding from the Franklin County Board of Commissioners for funds received from the Coronavirus Aid, Relief and Economic Security Act of 2020 and the American Rescue Plan Act of 2021 (Revenue of \$792,862.56); was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 21-163 Resolution authorizing the Health Commissioner to enter into a contract with The Ohio State University John Glenn School of Public Affairs Management Advancement For The Public Service Training (Expense of \$2,700.00); was approved upon a motion by Dr. Barnewall with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 21-164 Resolution to authorize the Health Commissioner to enter into a contract with Enterprise Fleet Management for four(4) vehicles; was approved upon a motion by Dr. Barnewall with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 21-165 Resolution to amend the 2021 operating budget; was approved upon a motion by Ms. Chastang with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 21-166 Resolution to approve purchases for Franklin County Public Health; was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Personnel Actions:

Presented by Jen Robinson, Director of HR and Customer Service.
The attached personnel actions were presented for Board approval.

Personnel actions were approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Update: COVID-19—Joe Mazzola

Health Commissioner Mazzola gave an update on status of COVID-19. Please see attachment.

Division & Office Reports:

- a. Niki Lemin, AHC, Director of Environmental Health (report attached).
- b. Theresa Seagraves, AHC, Director of Health Systems and Planning (report attached).
- c. Alex Jones, AHC, Director of Prevention and Wellness (report attached).
- d. Jen Robinson, Director of Human Resources and Customer Service (report attached).
- e. Mitzi Kline, Director of Communications and Marketing (report attached).

Health Awareness Calendar—October 2021

- a. Domestic Violence
- b. Infant Mortality

Health Commissioner's Report —Joe Mazzola, MPA – Please see attachment. Health Commissioner Mazzola also presented the update of the Review of Board Strategic Plan.

Medical Director's Report—Dr. Miller Sullivan, MD – Dr. Sullivan reported that Rhinovirus has been trending down, however it continues to contribute to morbidity and mortality. Dr. Sullivan highlighted two key updates from the latest ACIP meeting regarding immunizations; The Pneumococca vaccine has been approved, and a vote is forthcoming determining the use. Also, the ACIP is considering a new recommendation for Hepatitis B vaccine. For a COVID update, Pfizer's vaccine for 5-11 year olds is up for approval. Dr. Sullivan also reported on COVID treatment, decreased hospitalizations, and obesity comorbidities. Per Dr. James request, Dr. Sullivan will provide a written report after the board meeting, summarizing the key and most updated medical information.

Legal Counsel's Report—Joe Durham, Esq. was not in attendance.

Meeting adjourned at 11:11 a.m.

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Respectfully submitted,

Sally Morgan, President

Joe Mazzola, Secretary