Franklin County District Board of Health
Minutes of the Board of Health
Tuesday, May 12, 2020

Meeting Location: via Zoom Conference Call

Call to Order: Dr. Tom Rudge called the meeting to order at 8:05 a.m.

Board Members Present:
Tom Rudge, PhD
Sally Morgan, RN
Latisha Chastang, MNML
Roy Barnewall, DVM, PhD
Arthur James, MD, FACOG

Joe Mazzola, MPA, Secretary

Board Members Absent:
None

Staff Present:
Javonte Barnes, Administrative Assistant, Prevention and Wellness
Cassandra Burns, IT System Supervisor
Terri Ferguson, Administrative Assistant, Health Systems and Planning
Marcus Fitzgerald, Helpdesk Technician
Garrett Guillotet, Environmental Health Division Manager
Alex Jones, AHC/Director of Prevention and Wellness
Mitzi Kline, Director of Communications
Niki Lemin, AHC/Director of Environmental Health
Jen Robinson, Director of Human Resources
Joe Mazzola, Health Commissioner, FCPH
Theresa Seagraves, AHC/Director of Health Systems Planning
Debb Smith, Executive Assistant – Health Commissioner
Millie Sullivan, MD, Medical Director
John Wolf, Director of Finance and Operations
Eva Wollerman, EP and Training Supervisor

Legal Counsel:
Joseph R. Durham, Esq., Eastman & Smith, Ltd.

Guests & New Staff:
Nick Soulas, First Assistant Prosecuting Attorney and Chief Counsel
Mark Kovac, The Columbus Dispatch

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Dr. Tom Rudge led the Pledge of Allegiance.

Meeting Minutes:
May 2020 Minutes to be considered for approval in July 2020 Board Meeting.

Recognitions:
None.

Old Business:
None.

Hearing:

Hearing: 20-002 Hearing for Food Service Operation/Retail Food Establishment Delinquent license fees. License holders that have failed to renew their license(s) by the March 1, 2020 deadline. Attorney Durham swore in FCPH staff (Niki Lemin and Garrett Guillozet) to speak regarding this resolution. Parties from retail food establishment were not present. Both Niki Lemin and Garrett Guillozet requested the Board approve this resolution as presented. Resolution was approved upon a motion by Dr. James with a second by Ms. Morgan – motion carried.

Resolution 20-054 Resolution to authorize the Health Commissioner to issue the Board of Health Orders (1 sewage) was tabled.

Resolution 20-064 Resolution to approve the Franklin County Public Health 2020-2023 Quality Improvement Plan; was approved upon a motion by Ms. Morgan with a second by Dr. James – motion carried.

New Business:

Resolutions:

Resolution 20-070 Resolution authorizing the Health Commissioner to pay the operating expenses for the Board of Health; was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 20-071 Resolution to amend the 2020 operating budget; was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried.
Resolution 20-072 Resolution authorizing the Health Commissioner to renew a contract with Joseph R. Durham, Eastman & Smith, Ltd., for professional services (Expense Not To Exceed $48,000.00); was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None - motion carried.

Resolution 20-073 Resolution to authorize the Health Commissioner to enter into a contract with FreshDesk for Information Technology Software (Expense of $540.00); was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None - motion carried.

Resolution 20-074 Resolution authorizing the Health Commissioner to amend a contract with HealthSpace USA, Inc., to allow the agency to participate in a Credit Card Processing System; was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None - motion carried.

Resolution 20-075 Resolution to authorize the Health Commissioner to transfer the Franklin County and Columbus Medical Reserve Corps (FC&C MRC) Volunteer Program to the Franklin County Emergency Management & Homeland Security (FCEM&HS); was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None - motion carried.

Resolution 20-076 Resolution to authorize the Health Commissioner to enter into an agreement between the Franklin County Board of Commissioners and Franklin County Public Health to promote equity and inclusion (Annual Revenue of $128,500.00); was approved upon a motion by Dr. Barnewall with a second by Dr. James. Ayes: All Nays: None - motion carried.

Resolution 20-077 Resolution to authorize the Health Commissioner to enter into an agreement with Martin Data for the purpose of access to its US Info Search Website for COVID-19 public health investigation response (Expense of $3,000.00); was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None - motion carried.

Resolution 20-078 Resolution to authorize the Health Commissioner to enter into an agreement with the Healthcare Collaborative of Greater Columbus in order to utilize their Community Health Workers to provide public health investigation services in response to the COVID-19 pandemic (Expense of $40,000.00); was approved upon a motion by Dr. Barnewall with a second by Dr. James. Ayes: All Nays: None - motion carried.
Resolution 20-079 Resolution authorizing the Health Commissioner to renew a contract with Amelie Company to develop a comprehensive marketing campaign to address the stigma around opioid use disorder for the CDC Opiate To Action Grant (Expense of $40,000.00); was approved upon a motion by Ms. Chastang with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 20-080 Resolution to approve the purchases for Franklin County Public Health; was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 20-081 Resolution to authorize the Health Commissioner to enter into an agreement with The Ohio Department of Health to provide COVID-19 Contact Tracing Assistance (No Cost Agreement); was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Personnel Actions:

Presented by Jen Robinson, Director of HR and Customer Service.
The attached personnel actions were presented for Board approval.
Personnel actions were moved for approval upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried.


Division & Office Reports:

Submitted and orally presented by:

Niki Lemin, AHC, Director of Environmental Health
Theresa Seagraves, AHC, Director of Health Systems and Planning
Alex Jones, AHC, Director of Prevention and Wellness
Jen Robinson, Director of Human Resources and Customer Service
Mitzi Kline, Director of Communications and Marketing

Medical Director Report – Dr. Miller Sullivan – Dr. Sullivan shared that the immunization clinic has resumed; COVID-19 symptoms are expanding. Also, Dr. Sullivan discussed inflammatory syndrome in children could result in heart or kidney issues.

Legal Counsel's Report – Joe Durham, Esq. – Attorney Durham recommended entering into Executive Session given the time.

Executive Session:
Resolution 20-082 Resolution for the Board of Health to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(1) to consider the investigation of complaints against a public employee.

Board came out of Executive Session @ 10:30 a.m. No formal action was taken after Executive Session.

Meeting adjourned at 10:35 a.m., upon a motion by Dr. James with a second by Ms. Morgan.

Respectfully submitted,

Thomas Rudge, Jr. Joe Mazzola
Dr. Tom Rudge, President Joe Mazzola, Secretary