Why Work Here? Be Valued!

As a public service agency, we know our greatest assets are the people behind the service. We recognize the value of our employees through competitive pay and an amazing benefit package for staff and their family. Franklin County Public Health is proud to be an equal opportunity employer committed to hiring a diverse and inclusive workforce.

The FCPH value statement says it all: **We serve our communities, our organization, and each other with Integrity, Accountability, Excellence, Respect and Humility.**

Franklin County Public Health provides:
- Schedules to support a work/life balance.
- Robust benefits including medical, dental, vision, employee assistance program and flexible spending account.
- Life insurance, short and long term disability options are also offered.
- Vacation time, personal time, sick time, and paid holidays.
- And much more!

**NOW HIRING: Environmental Health Division Manager**

The Environmental Health Division Manager (Registered Sanitarian IV) of Food & School Safety is responsible for administering the programs and leading the work activities of the Food & School Safety sections within the Environmental Health Division. This position sets and monitors section goals and assures coordination and evaluation of services to ensure quality. This position focuses on providing excellent customer service to internal and external customers in accordance with the mission, core values, and purposes of Franklin County Public Health. This role is one of three Division Managers that report directly to the Director of Environmental Health.

**Duties Include:**
- Plans for, directs, and evaluates the programs of the assigned Section to ensure quality and compliance. Conducts orientation sessions and team-building activities for staff.
- Establishes criteria and standards to ensure efficient and effective program service delivery; assumes responsibility for achieving program goals.
- Provides direct and indirect supervision, coaching, and oversight to direct and indirect staff with performance evaluations, mentoring and discipline. Leads candidate reviewing, interviewing and providing hiring recommendations.
- Contributes to budget preparation and forecasting. Oversees cost methodology for Environmental Health Programs. Assists with developing and implementing controls for adhering to priority-based budgeting.
- Implements changes in staffing patterns to meet shifts in workload and environmental health needs. Participates in agency strategic planning process. Operationalizes strategic goals and objectives. Administers enforcement process for assigned sections.
- This position utilizes appropriate methods for interacting effectively and professionally with persons of all ages and from diverse cultural, socioeconomic, educational, racial, and ethnic backgrounds, sexual orientations, lifestyles and physical abilities.
• Performs public health emergency response duties as assigned and consistent with job classification and training provided, in response to threats to the public’s health.
• Other related duties as assigned.

**Position Requirements:**
• Bachelor’s degree from an accredited college or university, as approved in OAC 4736-8-01 (Master’s degree preferred);
• 5 - 7 years of experience in the practice of environmental health within a public health agency;
• 3+ years of direct supervisory experience;
• Registered Sanitarian or Registered Environmental Health Specialist (or ability to obtain RS/REHS credential);
• Valid Ohio driver’s license and ability to meet insurability requirements;
• Other certifications as required and/or needed (e.g., ServSafe Certified, etc.);
• Some evening and weekend hours required.

**Salary:** $31.00/hour - $38.75/hour. This is an exempt position and is not eligible for overtime pay.

**Interested applicants:** email the following to FCPHjobs@franklincountyohio.gov with Environmental Health Division Manager as the subject.
1. Resume
2. Cover letter
3. FCPH application (located: http://www.myfcph.org/careers)

OR: Franklin County Public Health
Attn: Human Resources - Environmental Health Division Manager
280 East Broad Street
Columbus, Ohio 43215-4562

**Deadline for Applying:** Internal applicants (09/10/2020); External applicants (Until Filled)

**No phone calls please.** Franklin County Public Health is proud to be an Equal Employment Opportunity employer. We do not discriminate based upon race, religion, color, national origin, gender, sexual orientation, gender identity, gender expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics. Learn more at www.MyFCPH.org.

FCPH is committed to providing a healthy work environment for all employees, and all employees agree to be non-tobacco users as a condition of employment (e.g., cigarettes, cigars, smokeless tobacco, vapor, etc.).

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be interpreted as an exhaustive list of all responsibilities, duties, and skills required of personnel in this position.