Minutes of the Board of Health
Tuesday, March 10, 2020

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Dr. Tom Rudge called the meeting to order at 7:59 a.m.

Board Members Present:
Tom Rudge, PhD
Sally Morgan, RN
Latisha Chastang, MNML
Roy Barnewall, DVM, PhD
Arthur James, MD, FACOG

Board Members Absent: None

Joe Mazzola, MPA, Secretary

Staff Present:
Amber Breedlove, Communication Specialist
Brandon Blakeman, RS, Water Quality
Charlie Broschart, EH, Division Manager
Terri Ferguson, Administrative Assistant
Jeff Gibbs, EH Division Manager
Garrett Guillozet, EH Division Manager
Alex Jones, AHC/Director of Prevention and Wellness
Valerie Jones, Community Engagement & Health Promo Supervisor
Mitzi Kline, Director of Communications
Niki Lemin, AHC/Director of Environmental Health
Julie Litteral, Admin – Environmental Health
Mike Lopinsky, RS, Community Environmental Health
Will Longmore, CRI Coordinator
David Norris, HSP, Epidemiologist
Nathan Ralph, RS Supervisor, Water Quality
Jen Robinson, Director of Human Resources
Joe Mazzola, Health Commissioner, FCPH
Bob Sealock, RS Supervisor, Community Environmental Health
Theresa Seagraves, AHC/Director of Health Systems Planning
Debb Smith, Executive Assistant – Health Commissioner
Miller Sullivan, MD, Medical Director
John Wolf, Director of Finance and Operations
Eva Wollerman, Emergency Preparedness Supervisor
Legal Counsel:
Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests & New Staff:
Michael Groves, Student Observer, CSCC
E. Martindale, Student Observer, OSU
Rebecca Sallada, MPH at University of Cincinnati

Pledge of Allegiance
Dr Barnewall led the Pledge of Allegiance.

Meeting Minutes:
The February 11, 2020 meeting minutes were approved upon a motion by Sally Morgan with a second by Dr. Barnewall. Ayes: All  Nays: None – motion carried.

Recognitions:
Mike Lopinsky, RS, Community Environmental Health – 25 years of service;
Presenting: Bob Sealock, RS Supervisor, Community Environmental Health
Lola Ajibola, Injury Prevention Coordinator – 1 year of service
Presenting: Theresa Seagraves, AHC, Director of Health Systems and Planning
Tyler Darling, Opiate Injury Prevention Liaison – 1 year of service;
Presenting: Theresa Seagraves, AHC, Director of Health Systems and Planning
Rachelle Brown, Community Health Worker – 1 year of service;
Presenting: Theresa Seagraves, AHC, Director of Health Systems and Planning
William Longmore, CRI Coordinator - 1 year of service;
Presenting: Eva Wollerman, Emergency Preparedness Supervisor
Patricia Nicholas, Administrative Assistant, Comm. Environmental Health – 1 year of service;
Presenting: Jeff Gibbs, EH Division Manager
Daniel Ward, RS, Food Safety – 1 year of service;
Presenting: Garrett Guillozet, EH Division Manager
Brandon Blakeman, RS, Water Quality – 1 year of service;
Presenting: Nathan Ralph, RS Supervisor, Water Quality.
Old Business:

**Resolution 20-014** Resolution to adopt the schedule of fees for public swimming pools and spas for the 2020 Licensing Year (2nd Reading & Public Hearing, Third Reading Waived); was approved upon a motion by Ms. Chastang with a second by Ms. Morgan; motion to waive third reading was approved upon a motion by Ms. Chastang with a second by Ms. Morgan. Ayes: All  Nays: None – motions carried.

New Business

**Resolutions**

**Resolution 20-027** Resolution to authorize the Health Commissioner to pay the operating expenses for the Board of Health; was approved upon a motion by Ms. Chastang with a second by Ms. Morgan. Ayes: All  Nays: None – motion carried.

**Resolution 20-028** Resolution to authorize the Health Commissioner to issue the Board of Health Orders (2 sewages, 3-nuisances); was approved upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All  Nays: None – motion carried.

**Resolution 20-029** Resolution to authorize the expenditure of Board funds for the purpose of the Annual Franklin County District Advisory Council Meeting (Expense Not To Exceed $4,000.00); was approved upon a motion by Ms. Chastang with a second by Dr. Barnewall. Ayes: All  Nays: None; - motion carried.

**Resolution 20-030** Resolution to authorize the Health Commissioner to enter into a contract agreement and accept funding from the Ohio Commission on Minority Health for Minority Health Month Grant (Revenue of $2,493.77); was approved upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All  Nays: None – motion carried.

**Resolution 20-031** Resolution to authorize the Health Commissioner to enter into a Data Use Agreement with Heart of Ohio Family Health Centers for Implementation of the PHN Led Home Visiting Pilot Project; was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All  Nays: None – motion carried.
Resolution 20-032 Resolution to amend the operating budget; was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Resolution 20-033 Resolution to adopt the 2021 operating cost budget; was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Resolution 20-034 Resolution to adopt a Mini-Grant Policy (D-0020); was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Resolution 20-035 Resolution to authorize the Health Commissioner to enter into a contract with Eastman & Smith for legal services; was approved upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 20-036 Resolution to authorize the Health Commissioner to approve application forms from the Ohio Department of Health for a maternity licensure renewal for Mt. Carmel St. Ann’s Hospital; was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Resolution 20-037 Resolution to authorize the Health Commissioner to amend the contract with Mighty Crow Media as part of the CDC Overdose Data To Action Grant (Expense Not To Exceed $3,000.00); was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

Resolution 20-038 Resolution to approve purchases for Franklin County Public Health; was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Personnel Actions:

Presented by Jen Robinson, Director of HR and Customer Service. The attached personnel actions were presented for Board approval. Personnel actions were moved for approval upon a motion by Ms. Chastang with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

2019 Novel Coronavirus (2019-nCOV) Outbreak – Health Commissioner Mazzola and FCPH staff gave a brief overview and updates on the status of the 2019 Novel Coronavirus Outbreak, both on a national and local level. Health
Commissioner Mazzola welcomed any questions from the Board. Also, Commissioner Mazzola invited all to visit our website regarding COVID-19.

**Division & Office Reports:**

- **Environmental Health Report** – Per Dr. Rudge, report has been read and appreciated. Written report was submitted and is attached.
- **Prevention & Wellness Report** – Per Dr. Rudge, report has been read and appreciated. Written report was submitted and is attached.
- **Health Systems & Planning Report** – Per Dr. Rudge, report has been read and appreciated. Written report was submitted and is attached.
- **Communication & Marketing** – Per Dr. Rudge, report has been read and appreciated. Written report was submitted and is attached.

**Health Commissioner Report:** (Attached). Health Commissioner Mazzola gave a brief overview of his report.

**Medical Director Report** – Dr. Miller Sullivan – Dr. Sullivan gave overview and stats on both the flu and Coronavirus.

**Legal Counsel’s Report** – Joe Durham, Esq. – Attorney Durham stated that there are twenty-two (22) pending imminent sewage concerns for Executive Session, which may get resolved. Also stated that his report could wait given the lateness of the hour.

**Executive Session**

**Resolution 20-039** – Resolution to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(3) to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. The Board entered a motion to table the resolution upon a motion by Dr. James with a second by Ms. Chastang and each Board Member answering in the affirmative to a roll call vote.

Meeting adjourned at 9:43 a.m.

Respectfully submitted,

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Dr. Thomas L. Rudge, Jr.       Joe Mazzola, MPA
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Dr. Tom Rudge, President       Joe Mazzola, Secretary