Meeting Location: via Zoom Conference Call

Call to Order: Dr. Tom Rudge called the meeting to order at 8:01 a.m.

Board Members Present:
Tom Rudge, PhD  
Sally Morgan, RN  
Latisha Chastang, MNML  
Roy Barnewall, DVM, PhD  
Arthur James, MD, FACOG

Board Members Absent:  
None

Staff Present:
Terri Ferguson, Administrative Assistant  
Alex Jones, AHC/Director of Prevention and Wellness  
Mitzi Kline, Director of Communications  
Niki Lemin, AHC/Director of Environmental Health  
Julie Litteral, Admin – Environmental Health  
Jen Robinson, Director of Human Resources  
Joe Mazzola, Health Commissioner, FCPH  
Theresa Seagraves, AHC/Director of Health Systems Planning  
Debb Smith, Executive Assistant – Health Commissioner  
Miller Sullivan, MD, Medical Director  
John Wolf, Director of Finance and Operations  
Eva Wollerman, Emergency Preparedness Supervisor

Legal Counsel:  
Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests & New Staff:  
Nick Soulas, First Assistant Prosecuting Attorney and Chief Counsel

Pledge of Allegiance:  
Ms. Sally Morgan led the Pledge of Allegiance.
Meeting Minutes:
The March 10th and 18th, 2020 meeting minutes were approved upon a motion by Dr. James with a second by Sally Morgan. Ayes: All Nays: None – motion carried.

Recognitions:
None.

Old Business:
None.

New Business

Election of New Officers – New President and Vice-President.
By-Law Articles were reviewed by Attorney Joe Durham. After full discussion, Dr. James suggested to postpone the election of new officers until the emergency declaration is lifted; was approved upon a motion by Ms. Chastang with a second by Dr. James – motion carried.

Hearing:

Hearing: 20-002 (TABLED) Hearing for Food Service Operation/Retail Food Establishment Delinquent license fees. License holders that have failed to renew their license[s] by the March 1, 2020 deadline was tabled for one month. Noticed the license holders regarding the decision and May meeting; was approved upon a motion by Dr. James with a second by Dr. Barnewall – motion carried.

Resolutions

Resolution 20-051 Resolution to formally adopt Board Member’s electronic signatures consistent with minutes to show the approved, voted to deny, each resolution, motions, findings and orders; was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 20-045 Resolution authorizing the Health Commissioner to pay the operating expenses for the Board of Health; was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.
Resolution 20-046 Resolution authorizing the Health Commissioner to amend a contract with city of Columbus for lead-based paint inspections, risk assessments, work specifications and clearance testing services with amendments (Revenue of $45,000.00); was approved upon a motion by Ms. Chastang with a second by Dr. Barnewall. Ayes: All  Nays: None; - motion carried.

Resolution 20-047 Resolution for two (2) temporary changes to personnel procedures (located within the Franklin County Public Health Employee Handbook) for eligible employees under COVID-19 Response (FLSA- “engaged to work”); was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All  Nays: None – motion carried.

Resolution 20-048 Resolution to authorize the Health Commissioner to enter into a contract for data analytical services with Mighty Crow Media (MCM) as part of the CDC Overdose Data To Action Grant for $45,000.00; was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All  Nays: None – motion carried.

Resolution 20-049 Resolution to authorize the Health Commissioner to enter into a contract with Battelle Memorial Institute for decontamination services with year 2020 amendment (Expense Not To Exceed $5,000.00). Attorney Joe Durham advise the abstention of Dr. Rudge and Dr. Barnewall; was approved upon a motion by Ms. Chastang with a second by Dr. James. Ayes: Dr. James, Ms. Morgan and Ms. Chastang  Nays/Abstained: Dr. Rudge and Dr. Barnewall – motion carried.

Resolution 20-050 Resolution to approve purchases for Franklin County Public Health; was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All  Nays: None – motion carried.

Personnel Actions:

Presented by Jen Robinson, Director of HR and Customer Service. The attached personnel actions were presented for Board approval. Personnel actions were moved for approval upon a motion by Ms. Chastang with a second by Dr. James. Ayes: All  Nays: None – motion carried.

Update: 2019 Novel Coronavirus (2019 -nCOV) Outbreak – Health Commissioner Mazzola and FCPH staff gave a brief overview and updates on the status of the 2019 Novel Coronavirus Outbreak. He stated that the amount of staff involved are one-hundred (100); there are daily calls with the Franklin County Board of
Commissioners; we are expanding communications with our partners. Appreciation to Dr. Sullivan and Joe Durham, Esq., for their help. We are diligently documenting time and efforts made during this pandemic. FCPH will work to present resolution regarding racism as a public health crisis.

Dr. James expressed concerns and comments regarding jails and their impact.

Ms. Chastang commented regarding SDH and the impact COVID-19 will have.

Mitzl’s COVID-19 Overview: Staff are doing a great job with website, that parks signs are complete and her team created great neighborhood graphics and snowbird graphics. They continue to make response to media, while interviews were done by Alex. This week is “National Public Health Week.” FCPH will receive $20,000.00 for New Americans marketing project.

Alex Jones, Theresa Seagraves and John Wolf gave brief synopsis of COVID-19.

Eva Wollerman – gave a planning report in brief form.

**Division & Office Reports:**

Excused, due to COVID-19.

**Health Commissioner Report:** Excused, due to COVID-19.

**Medical Director Report** – Dr. Miller Sullivan – Dr. Sullivan expressed the great job FCPH is doing during this pandemic. Influenza is slowing down, but is elevated. Dr. Sullivan receives many and interesting calls relative to COVID-19. In his practice, he’s doing many Tele-Health Triaging.

**Legal Counsel’s Report** – Joe Durham, Esq. – Attorney Durham recommended entering into Executive Session given the time.

**Executive Session**

**Resolution 20-052** – Resolution to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(3) to consider the compensation of a public employee an official and to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. The Board entered a motion to enter into Executive Session at 10:08 a.m., upon a motion by Dr. Rudge with a second by
Ms. Chastang and each Board Member answering in the affirmative to a roll call vote.

Board came out of Executive Session @ 10:48 a.m. No formal action was taken after Executive Session.

Ms. Chastang made comment that this is her one year anniversary on the Board.

Dr. James received a letter from an anonymous staff member raising concerns regarding the work culture and specifically the Health Commissioner’s leadership to ensure staff felt comfortable sharing feedback and open communication. Health Commissioner addressed by reaffirming commitment to transparency and providing a work environment conducive to feedback and accountability.

Meeting adjourned at 11:02 a.m., upon a motion by Dr. James with a second by Ms. Chastang.

Respectfully submitted,

Dr. Tom Rudge

Joe Mazzola, MPA

Dr. Tom Rudge, President

Joe Mazzola, Secretary