Franklin County District Board of Health
Minutes of the Board of Health
Tuesday, February 11, 2020

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Dr. Tom Rudge called the meeting to order at 9:08 a.m.

Board Members Present:
Tom Rudge, PhD
Sally Morgan, RN
Latisha Chastang, MNML
Roy Barnewall, DVM, PhD
Arthur James, MD, FACOG

Joe Mazzola, MPA, Secretary

Staff Present:
Javonte Barnes, Administrative Assistant
Amber Breedlove, Communication Specialist
Charlie Broschart, EH Division Manager
Terri Ferguson, Administrative Assistant
Jeff Gibbs, EH Division Manager
Garrett Guillozet, EH Division Manager
Valerie Jones, Community Engagement & Health Promo Supervisor
Julie Litteral, Admin – Environmental Health
Mary Sue Madiener, RS, Food Safety
Theresa Seagraves, AHC/Director of Health Systems Planning
Debb Smith, Executive Assistant – Health Commissioner
Miller Sullivan, MD, Medical Director
John Wolf, Director of Finance and Operations
Eva Wolleran, Emergency Preparedness Supervisor

Legal Counsel:
Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests & New Staff:
None.

Pledge of Allegiance
Latisha Chastang led the Pledge of Allegiance.
Meeting Minutes:
The January 14, 2020 meeting minutes were approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Recognitions:
Javonte Barnes, Administrative Assistant, Prevention and Wellness was recognized by Alex Jones for one year of service;
Mary Madlener, RS, Food Safety was recognized by Garrett Guillozet for five years of service.

Old Business:

19-128 (Tabled) Resolution to amend the Franklin County Public Health Travel Policy (D-014), were approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

19-138 (Tabled) Resolution to amend the Franklin County Board of Health Personnel Policies (Employee Handbook)(HR-0002), were approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

New Business

Resolutions

Hearing:

20-001 Resolution for Body Art license denial/suspension for non-payment of 2020 license, wherein parties of two facilities did not appear (The Browtique and Foxy Brows). The Browtique’s 2020 license were paid while Board Meeting was in session and Foxy Brows were closed as an unapproved body art operation. Resolution was approved upon a motion by Ms. Chastang with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolutions

Resolution 20-013 Resolution to authorize the Health Commissioner to pay the operating expenses for the Board of Health was moved for approval by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.
Resolution 20-014 Resolution to adopt the schedule of fees for public swimming pools and spas for the 2020 Licensing Year (1st Reading), no vote was taken.

Resolution 20-015 Resolution authorizing the Health Commissioner to enter into a contract with the Compost Exchange to pay for staff to compost on a weekly basis (Expense Not To Exceed $1,500.00), was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

Resolution 20-016 Resolution authorizing the Health Commissioner to renew a contract with O’Neil Tents & Party Supplies for tents, tables and chairs at low-cost rabies clinics (Expense Not to Exceed $4,500.00), was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Resolution 20-017 Resolution to authorize the Health Commissioner to issue the Board of Health Orders (3-sewage), was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Resolution 20-018 Resolution to authorize the Health Commissioner to enter into a contract with the County Administrator to assure the health and well-being of the residents of Franklin County through the 2020 Community Partnerships Grant, was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 20-019 Resolution to authorize the Health Commissioner to enter into a contract agreement with Healthcare Collaborative of Greater Columbus for the reimbursement of Completed Managed Care Plan Pathways in the Health Systems and Planning Division, was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 20-020 Resolution to authorize the Health Commissioner to enter into a contract with the Franklin County Commissioners for a Community Partnership Grant (Revenue of $150,000.00), was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Resolution 20-021 Resolution to authorize the Health Commissioner to enter into an agreement with Columbus Preparatory Academy to develop a plan to
enhance student wellness and success, was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

**Resolution 20-022** Resolution to authorize the Health Commissioner to enter into a contract with The Ohio State University College of Nursing for the development and implementation of the Public Health Nurse Led Home Visiting Project Evaluation Services funded through the Franklin County Commissioners Community Partnership Grant (Expense Not To Exceed $7,500.00), was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

**Resolution 20-023** Resolution to authorize the Health Commissioner to accept an award given by the National Network of Libraries of Medicine, Greater Midwest Region (NNLM GMR) Resolve to Stay Active: A FitBit Kit for your Community, was approved upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

**Resolution 20-024** Resolution to approve purchases for Franklin County Public Health was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

**Resolution 20-025** Resolution to approve the Merit recommendation for eligible employees (Expense Not To Exceed $224,000.00 Annually), was approved upon a motion by Ms. Chastang with a second by Ms. Morgan. Ayes: Dr. Barnewall, Ms. Morgan, Dr. Rudge and Ms. Chastang; Nays: Dr. James – motion carried.

**Personnel Actions:**

Presented by Jen Robinson, Director of HR and Customer Service. The attached personnel actions were presented for Board approval. Personnel actions were moved for approval upon a motion by Dr. James with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

**2019 Novel Coronavirus (2019 -nCOV) Outbreak** – Health Commissioner Mazzola gave a brief overview and updates on the status of the 2019 Novel Coronavirus Outbreak, both on a national and local level. Health Commissioner Mazzola welcomed any questions from the Board.
Community Health Improvement Plan (CHIP) – Theresa Seagraves, AHC and Director of Health Systems and Planning gave a presentation and highlights of the CHIP.

Division & Office Reports:

Environmental Health Report – Per Dr. Rudge, report has been read and appreciated. Written report was submitted and is attached.
Prevention & Wellness Report – Per Dr. Rudge, report has been read and appreciated. Written report was submitted and is attached.
Health Systems & Planning Report – Per Dr. Rudge, report has been read and appreciated. Written report was submitted and is attached.
Communication & Marketing – Per Dr. Rudge, report has been read and appreciated. Written report was submitted and is attached.

Health Commissioner Report: (Attached). Per Dr Rudge, report has been read and appreciated. Written report was submitted and is attached.

Medical Director Report – Dr. Miller Sullivan – Dr. Sullivan stated that this continues to be a serious flu season, with now 12,000 deaths, 78 pediatric deaths. More people continue to be accepting of the flu shot this year.

Legal Counsel’s Report – Joe Durham, Esq. – no report given, due to request to defer to Executive Session.

Executive Session

Resolution 20-026 Resolution to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(3) to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. The Board entered into Executive Session at 11:34am upon a motion by Dr. James with a second by Ms. Chastang, and each Board Member answering in the affirmative to a roll call vote.

Board came out of Executive Session at 12:07pm. No formal action was taken after Executive Session

Adjourned regular meeting at 12:08 p.m.

Respectfully submitted,
Board of Health Minutes
Tuesday, February 11, 2020
Page 6

Dr. Tom Rudge, President

Joe Mazzola, Secretary