

## Job Posting- Grant Funded

### Why Work Here? Be Valued!

As a public service agency, we know our greatest assets are the people behind the service. We recognize the value of our employees through competitive pay and an amazing benefit package for staff and their family. Franklin County Public Health is proud to be an equal opportunity employer committed to hiring a diverse and inclusive workforce.

The FCPH value statement says it all: **We serve our communities, our organization, and each other with Integrity, Accountability, Excellence and Respect.**

### Franklin County Public Health provides:

- Schedules to support a work/life balance.
- Robust benefits including medical, dental, vision, an employee assistance program and a flexible spending account.
- Life insurance, short and long term disability options are also offered.
- Vacation time, personal time, sick time, and paid holidays.
- And much more!

### **NOW HIRING: Data Analyst - Grant Funded Position**

The Data Analyst will extract, manage, manipulate, and analyze data for the grant programs and services. Organizes, interprets, and presents data to key stakeholders and the general public. Assist with program evaluation support for opiate and substance use, to measure program and/or policy effectiveness. Collaborates on grant initiatives focused on supporting policy, systems and public health changes that improve population health, address opiate/substance use and aids in the creation of a surveillance system. Participates in agency database development activities. Develops routine and ad hoc reports and guides grant staff and key stakeholders through the interpretation of the reports and analysis to help facilitate decision making. Duties include:

- Focuses on supporting policy, systems and public health changes that improve population health, identifying data to address opiate/substance use and aids in the creation of a surveillance system.
- Assists with the design and development of survey instruments and assessments for primary data collection and creation of a surveillance system;
- Analyzes quantitative and qualitative data using software and manual manipulation techniques. Interprets and presents results to staff and stakeholders using graphs, charts, etc;
- Extracts and manipulates data from internal or external databases on a routine and ad hoc basis. Develops and delivers usable reports and presentations;
- Provides program evaluation support for opiate and substance use, to measure program and/or policy effectiveness;
- Attends local events, meetings and trainings to stay abreast of the most innovative approaches and disseminates related information within the community and agency;
- Provides technical assistance as directed to collaboration partners;
- Other related duties as assigned.

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### Requirements:

- Bachelor's degree in Biostatistics, Public Health, Mathematics, Epidemiology, or Statistics; Master's preferred;
- Three (3) or more years of experience including; data analysis, data management & manipulation, query writing (i.e. SQL or techniques), report writing, and database design;
- Experience in grants management, federal grant experience preferred; and
- Must possess a valid driver's license and be insurable through FCPH's provider; some evening and weekend hours required.

**Salary:** \$23.28/hour - \$29.11/hour. This is a non-exempt position.

### Interested applicants should send:

1. Resume
2. Cover letter
3. FCPH application (located: <http://www.myfcph.org/careers>)

TO: [fcphjobs@franklincountyohio.gov](mailto:fcphjobs@franklincountyohio.gov) with subject "Data Analyst"

OR: Franklin County Public Health  
*Attn: Human Resources (Data Analyst)*  
280 East Broad Street  
Columbus, Ohio 43215-4562

### Deadline:

Internal applications – Due 03/15/2020; External applications – 3/27/2020.

**No phone calls please.** Franklin County Public Health is proud to be an equal opportunity employer committed to hiring a diverse and inclusive workforce. Learn more at [www.MyFCPH.org](http://www.MyFCPH.org).

FCPH is committed to providing a healthy work environment for all employees, and all employees agree to be non-tobacco users as a condition of employment (e.g., cigarettes, cigars, smokeless tobacco, vapor, etc.).

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be interpreted as an exhaustive list of all responsibilities, duties, and skills required of personnel in this position.