Franklin County District Board of Health
Minutes of the Board of Health
Tuesday, November 12, 2019

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Dr. Tom Rudge called the meeting to order at 9:05 a.m.

Board Members Present:
Tom Rudge, PhD
Sally Morgan, RN
Latisha Chastang, MNML
Roy Barnewall, DVM, PhD
Joe Mazzola, MPA, Secretary

Board Members Absent:
Arthur James, MD, FACOG

Staff Present:
Mary Beth Brown, Water Quality Inspector
Terri Ferguson, Administrative Assistant – Health Systems Planning
Sarah Fink, Vector Control - EH
Jeff Gibbs, Environmental Health Division Manager
Garrett Guillozet, Food Safety Supervisor
Alex Jones – AHC/Director of Prevention & Wellness
Mitzi Kline, Director of Communication and Marketing
Niki Lemin, AHC, Director of Environmental Health
Julie Litteral, Admin – Environmental Health
Joe Mazzola, Health Commissioner
Kim Pryatel, Communications Specialist
Jennifer Robinson, Director of Human Resources & Customer Service
Theresa Seagraves, AHC/Director of Health Systems Planning
Debb Smith, Executive Assistant – Health Commissioner
Miller Sullivan, MD, Medical Director
Jessica Yuzwa, Grant Management Analyst, CDC
John Wolf, Director of Finance and Operations

Legal Counsel:
Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests & New Staff:
Nishat Khan, Epi Intern
Robert W. and Mary Rawlins (Hearing)
Derek Dilard, Operations Supervisor - Mosquito
Board of Health Minutes  
Tuesday, November 12, 2019  
Page 2

Pledge of Allegiance  
Dr. Roy Barnwall led the Pledge of Allegiance.

Meeting Minutes:  
The October 8, 2019 meeting minutes were approved.  
Ayes: All  Nays: None – motion carried.

Old Business:  
19-097 Resolution to adopt the schedule of fees for body art establishments for the 2020 licensing year (3rd Reading and Adoption) was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan.  Ayes: All  Nays: None – motion carried.

19-108 Resolution to adopt the schedule of fees for the water quality program for 2020 (Private Water System) (2nd Reading & Public Hearing) no vote.

19-101 (Amended 11/12/2019) to authorize the Health Commissioner to enter into contracts for the FCPH Centennial Event (Expenses not to exceed $22,500.00) was approved upon a motion by Ms. Morgan with a second by Ms. Chastang.  Ayes: All  Nays: None - motion carried.

New Business

Hearing:  
19-013 for a Variance Request – Ohio Administrative Code Chapter 3701-28-07, 4521 Madeline Drive, Columbus, Ohio 43232 (Madison Township, Tax District 180, Parcel ID 000767); owned by Mary E. Rawlins.  All parties were sworn in by Joe Durham, Esq.  Presentation and nature of hearing done by Niki Lemin.  Ms. Lemin stated that she shared options with Ms. Rawlins and are now asking the Board to grant a Variance, as there is no room for another well to be drilled.  Board voted to grant the Variance, was approved upon a motion by Ms. Chastang with a second by Ms. Morgan.  Ayes: All  Nays: None - motion carried.

Resolutions

Resolution 19-114 to authorize the Health Commissioner to pay the operating expenses for the Board of Health, was moved for approval by Ms. Morgan with a second by Ms. Chastang.  Ayes: All  Nays: None – motion carried.

Resolution 19-115 to adopt the schedule of fees for the water quality program for 2020 (Household Sewage Treatment System); (1st Reading)- no vote.
Resolution 19-116 to authorize the Health Commissioner to issue the Board of Health orders (2-sewage); was approved upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 19-117 to authorize the Health Commissioner to enter into a licensing and service agreement with HEALTHSPACE USA, INC. (Expense of $67,275.00); was approve upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 19-118 to authorize the Health Commissioner to amend the contract with the Ohio Department of Health for the Tobacco Use Prevention and Cessation (TUPC) Grant to $112,000.00 (additional Revenue of $12,000.00); was approved upon a motion by Dr. Barnewall with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 19-119 (TABLED) resolution authorizing the Health Commissioner to enter into a contract with (TBD) to develop a comprehensive marketing campaign to address the stigma around opioid use disorder for the CDC Opiate to Action Grant (Expense not to exceed $110,000.00); no vote.

Resolution 19-120 resolution to approve joining the City of Columbus Pay Equity Pledge; was approved upon a motion by Dr. Barnewall with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 19-121 authorizing the Health Commissioner to enter into a contract with Flesch for a multi-function photocopier machine 36 month lease ($23,486.40) and maintenance services (Cost Per Copy Agreement #MMA7509); was approved upon a motion by Ms. Chastang with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

Resolution 19-122 authorizing the Health Commissioner to enter into a contract with the Board of Health for Pickaway County Health District for Environmental Health Services (Revenue of $3,000.00); was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.
Resolution 19-123 to approve purchases for Franklin County Public Health; was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All  Nays: None – motion carried.

Personnel Actions

Presented by Jennifer Robinson, Human Resources and Customer Service Director.
The attached personnel actions were presented for Board approval:
Personnel actions were moved for approval upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All  Nays: None – motion carried.

Division & Office Reports:

Environmental Health Report – Niki Lemin, Assistant Health Commissioner, Director of Environmental Health (Attached). Highlights: Niki introduced her guest, Derrick Dillard with Clark Gov. Roundtable to discuss LED. Stated that she will become Chairwoman of the Ohio LED Advisory Council in January, 2020, she’s Vice-Chair, presently. Legionella investigation continues, as they were alerted of a third facility with legionella also. Derrick gave a brief synopsis on his company and what they do. Sara Fink added stats as well to report submitted. Mitzi shared the great work that Sara did in GIS mapping.

Prevention & Wellness Report – Alex Jones, Assistant Health Commissioner (Attached). Onboarding to new EMR in January, 2020; hosting training here with two other counties; and there are 8 case of vaping in Franklin County presently.

Health Systems & Planning Report – Theresa Seagraves, Assistant Health Commissioner, Health Systems and Planning (Attached). Interviewing and orientation continues on the CDC Grant. FCPH will be hosting an all day meeting with partners in December; December 5th – 2nd Annual CHAT Summit. Sally Morgan complimented Theresa’s work relative to the Vaping Seminar.

Communication & Marketing – Mitzi Kline, Director of Communications (Attached). Mitzi introduced Kim Pruell, CDC Communication Specialist and the completion of the Centennial Conference.

Health Commissioner Report: (Attached). Coalition by United Way – decisions focused on racial equity training and community information exchange. He attended “400 Years of Inequity,” in Cleveland where Dr. James was one of the planners and presenters. Theresa and Sally agreed with Joe that the conference was great, with 534 people in attendance. Health Commissioner recognized our veterans in the office as well.
**Medical Director Report** – Dr. Miller Sullivan – Dr. Sullivan stated that the flu virus is low in our area. There are 2,000 cases of vaping with 40 deaths and the cause is nicotine/THC contained as well as vitamin E acetate added, could be highly suspicious of cause.

**Legal Counsel’s Report** – Joe Durham, Esq. – congratulated staff on Centennial. He will give his report in Executive Session.

**Executive Session**

**Resolution 19-124** to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(3) to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; was approved upon a motion by Ms. Chastang with a second by Dr. Barnewall. Roll Call: Dr. Rudge, Aye; Ms. Morgan, Aye; Ms. Chastang, Aye; Dr. Barnewall, Aye; motion carried.

Board Members, Commissioner Mazzola and Mr. Durham went into Executive Session at 10:36 a.m.

The Board came out of Executive Session at 10:55 a.m. No action was taken by the Board in Executive Session.

**Resolution 19-140** resolution to approve the benefit of an additional day off recognized as our “Centennial Holiday,” was approved upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

**Adjourned regular meeting at 11:04 a.m.**

Respectfully submitted,

Dr. Tom Rudge  President

Joe Mazzola, Secretary