Franklin County District Board of Health
Minutes of the Board of Health
Tuesday, July 9, 2019

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Dr. Tom Rudge called the meeting to order at 8:00 a.m.

Board Members Present:
Tom Rudge, PhD
Sally Morgan, RN
Latisha Chastang, MNML

Joe Mazzola, Secretary

Board Members Absent:
Arthur James, MD, FACOG
Roy Barnewall, DVM, PhD

Staff Present:
Mike Adair, CEH Healthy Homes Inspector
Amber Breedlove, Communication Specialist
Charlie Broschart, EH Division Manager
Alex Evans, Epidemiologist
Terri Ferguson, Admin. - HSP
Alex Jones – AHC/Director of Prevention & Wellness
Mitzi Kline, Director of Communication and Marketing
Julie Litteral, Admin – Environmental Health
Joe Mazzola, Health Commissioner
Tricia Minnard, Payroll and HR Coordinator
Kirsten Oliver, Epidemiologist – HSP
Nathan Ralph, Water Quality Supervisor
Jennifer Robinson, Director of Human Resources & Customer Service
Theresa Seagraves, AHC/Director of HSP
Debb Smith, Executive Assistant – Health Commissioner
Miller Sullivan, MD, Medical Director
Kelly Trabue, Epidemiologist - HSP
John Wolf, Director of Finance and Operations

Legal Counsel:
Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests & New Staff:
Allison Meyer, Intern – FCPH
Pledge of Allegiance
Dr. Tom Rudge, led the Pledge of Allegiance.

Meeting Minutes:
The minutes of the July 9, 2019 meeting were approved.
Ayes: All    Nays: None – motion carried

Old Business:
Resolution 19-061 (tabled) to amend the Franklin County Board of Health Personnel Policies (Employee Handbook) was moved for approval by Ms. Morgan with a second by Ms. Chastang. Ayes: All    Nays: None – motion carried.

Recognitions:
Cassondra Burns, Information Technology Supervisor, was recognized by Theresa Seagraves for one year of service.

New Business

Hearings
None.

Resolutions

Resolution 19-064 to approve monthly financial report and operating expenses, was moved for approval by Ms. Chastang with a second by Ms. Morgan. Ayes: All    Nays: None – motion carried.

Resolution 19-065 to authorize the Health Commissioner to issue the Board of Health Orders (1 sewage and 1 private water system), was approved upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All    Nays: None – motion carried.

Resolution 19-066 to authorize the Health Commissioner to sign a delegated authority provider agreement with the Ohio Department of Health for Lead Investigations (revenue of $2,000.00), was moved for approval upon a motion by Ms. Chastang, with a second by Ms. Morgan. Ayes: All    Nays: None – motion carried.

Resolution 19-067 to authorize the Health Commissioner to enter into an agreement with Morrow County Health District to provide epidemiological services in Morrow County (revenue of $1,500.00), was moved for approval upon
a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All  Nays: None – motion carried.

Resolution 19-068 to authorize the Health Commissioner to enter into a contract with Columbus Public Health to provide immunization education and monitoring as part of the Ohio Department of Health Get Vaccinated Ohio Grant (revenue of $99,646.55), was moved for approval upon a motion by Ms. Chastang with a second by Ms. Morgan. Ayes: All  Nays: None – motion carried.

Resolution 19-069 to authorize the Health Commissioner to pay salaries and expenses for the Mass Flu Clinic Staff, was moved for approval upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All  Nays: None – motion carried.

Resolution 19-070 to authorize the Health Commissioner to renew an agreement with Board of Health for Pickaway County Health District to provide Medical Reserve Corps Services (revenue of $3,500.00), was moved for approval upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All  Nays: None – motion carried.

Resolution 19-071 to authorize the Health Commissioner to renew an agreement with OSERS Broad St., LLC, to lease parking spaces for the Franklin County Board of Health Fleet (expense of $34,320.00), was moved for approval upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All  Nays: None – motion carried.

Resolution 19-072 to authorize the Health Commissioner to enter into a grant agreement with the Ohio Department of Health for the Integrated Naloxone Access Grant (revenue of $30,000.00), was moved for approval upon a motion by Ms. Chastant with a second by Ms. Morgan. Ayes: All  Nays: None – motion carried.
Resolution 19-073 to authorize the Health Commissioner to enter into contracts with the Ohio Department of Health for the Tobacco Use Prevention and Cessation Grant (revenue of $60,000.00), was moved for approval by Ms. Morgan with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Resolution 19-074 to approve purchases for Franklin County Public Health, was moved for approval by Ms. Morgan with a second by Ms. Chastang. Ayes: All Nays: None – motion carried.

Personnel Actions

Jennifer Robinson, Human Resources and Customer Service Director presented the following personnel actions for Board approval:
Personnel actions were moved for approval upon a motion by Ms. Morgan with a second by Ms. Chastang. Ayes: All Nays: None – motion carried

<table>
<thead>
<tr>
<th>New Hires</th>
<th>N/A</th>
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<tbody>
<tr>
<td>Current Job Openings</td>
<td>Public Health Nurse (in preparation of PHN retirement)</td>
</tr>
<tr>
<td>Resignations</td>
<td>N/A</td>
</tr>
<tr>
<td>Retirement</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Division & Office Reports:

Environmental Health Report – Charlie Broschart, Environmental Health Manager (Attached)
Prevention & Wellness Report – Alex Jones, Assistant Health Commissioner (Attached)
Communication & Marketing – Mitzi Kline, Director (Attached)
Community Health Improvement Plan (CHIP) – Joe Mazzola (Attached)
Health Commissioner Report: (Attached)
Medical Director Report – Dr. Miller Sullivan
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Legal Counsel's Report – Joe Durham, Esq.

Adjourned regular meeting, 9:43 a.m.

Respectfully submitted,

[Signatures]

Dr. Tom Rudge  President

Joe Mazzola, Secretary