

RECORD OF PROCEEDINGS

Franklin County Public Health

Minutes of

Meeting

Journalized on:

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

JUL 09 2019

Held

20

Franklin County District Board of Health Minutes of the Board of Health Tuesday, June 11, 2019

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Dr. Tom Rudge called the meeting to order at 8:00 a.m.

Board Members Present:

Tom Rudge, PhD
Sally Morgan, RN
Roy Barnewall, DVM, PhD
Latisha Chastang, MNML
Arthur James, MD, FACOG

Board Members Absent:

None

Joe Mazzola, Secretary

Staff Present:

Charlie Broschart, EH Division Manager
Chuck Brown, EP Planner
Karin Bull, RS – Food Safety
Kara Cover, Epidemiologist – ID, Regional Coordinator
Sarah Fink, SIT, Vector Control
Garrett Guillozet, RS Supervisor – Food Safety
Radhika Iyer, Infectious Disease Supervisor
Mitzi Kline, Director of Communication and Marketing
Alex Jones, AHC/Director of Prevention & Wellness
Niki Lemin, AHC/Director of Environmental Health
Miller Sullivan, MD, Medical Director
Julie Litteral, Admin – Environmental Health
Joe Mazzola, Health Commissioner
Jennie McAdams, Health and Wellness Supervisor
Trevor Risner, Community Environmental Health Inspector
Jennifer Robinson, Director of Human Resources & Customer Service
Bob Sealock, RS Supervisor – Community Environmental Health
Debb Smith, Executive Assistant – Health Commissioner
Zach Watson, Communication Specialist
John Wolf, Director of Finance and Operations

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests & New Staff:

Moriah Seward, Intern – Environmental Health

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Pledge of Allegiance

Dr. Roy Barnewall, led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the May 7, 2019 meeting were approved.

Ayes: All Nays: None – motion carried

Old Business:

None.

Recognitions:

Kara Cover, Epidememiologist II, Regional Coordinator, was recognized by Radhika Iyer, Infectious Disease Supervisor, for 5 years of service.

Alexandria Jones, AHC and Director of Prevention and Wellness, was recognized by Joe Mazzola, Health Commissioner, for 1 year of service.

Karin Bull, Registered Sanitarian, Food Safety, was recognized by Garrett Guillozet, RS Supervisor, Food Safety, for 1 year of service.

Sarah Fink, Sanitarian-in-Training, Vector Control, was recognized by Charlie Broschart, Environmental Health Division Manager, for 1 year of service.

Michael Kleffer, Public Health Nurse, Immunizations and School Health, was recognized by Terry Bugg, PHN Supervisor, Immunization, for 1 year of service.

Trevor Risner, Registered Sanitarian, Community Environmental Health, was recognized by Bob Sealock, RS Supervisor, CEH, for 1 year of service.

New Business

Hearings

None.

Resolutions

Resolution 19-054 to approve monthly financial report and operating expenses, was moved for approval by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 19-055 to amend the 2019 Operating Budget, was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

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Resolution 19-056 to authorize the Health Commissioner to issue the Board of Health Orders (1 sewage), was moved for approval upon a motion by Ms. Morgan, with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 19-057 to authorize expenses for Board President Dr. Thomas Rudge to attend the National Association of Local Boards of Health Conference in Denver, Colorado from August 14th – 16th, 2019. (expense not to exceed \$2,000.00), was moved for approval upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried. Dr. Rudge abstained.

Resolution 19-058 appointment of a Franklin County Public Health Representative to the Solid Waste Authority of Central Ohio (SWACO) Board of Directors, was moved for approval upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 19-059 to authorize the Health Commissioner to enter into a Memorandum of Understanding with Pickaway County General Health District to provide epidemiological services in Pickaway County, was moved for approval upon a motion by Dr. Barnewall with a second by Dr. James. Ayes: All Nays: None – motion carried.

Resolution 19-060 to authorize the Health Commissioner to auction surplus vehicles (estimated revenue \$500.00 each), was moved for approval upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried.

Resolution 19-061 to amend the Franklin County Board of Health Personnel Request Policies (Employee Handbook), was tabled with request for additional information to be brought back in July.

Resolution 19-062 to approve purchases, was moved for approval upon a motion by Dr. Barnewall with a second by Dr. James. Ayes: All Nays: None – motion carried.

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Personnel Actions

Jennifer Robinson, Human Resources and Customer Service Director presented the following personnel actions for Board approval: Personnel actions were moved for approval upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

New Hires	Kelly Trabue, Epidemiologist (HSP)	June 24, 2019
	Terri Ferguson, Administrative Assistant II (HSP)	June 24, 2019
	Tricia Minnard, Payroll Coordinator	June 24, 2019
	Alexander Evans, Epidemiologist II (EH)	July 8, 2019
Current Openings	Charles Adams, Emergency Preparedness Planner	June 12, 2019
	Public Health Nurse (in preparation of PHN retirement)	June 12, 2019
Resignations	Marc Largmann, EP Planner	Posted
	Dennis Curluter, Health Information Application Analyst	May 24, 2019
Other Changes	Nate Raidel – Hours reduced from 20 to 16 per week to accommodate school schedule	June 14, 2019
Retirement	Karla Chapman, Receptionist	July 12, 2019

Division & Office Reports:

Environmental Health Report - Niki Lemin, Assistant Health Commissioner (Attached)

Niki gave an on update of the Legionella Outbreak, and noted that Charlie Broschart, Environmental Health Division Manager, had a key role at Mount Carmel, Grove City, during the height of the outbreak and did an excellent job in his role during this incident. Charlie also expounded on his participation directly by giving a summary of the work completed and answering questions from the Board. Niki also introduced her student intern, Moriah Seward from the University of Georgia.

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Prevention & Wellness Report – Alex Jones, Assistant Health Commissioner (Attached)

Alex reported that there were two additional Legionella cases (total 15).

Meetings are being held three times per week, and no new cases reported since May 31st, 2019.

Health Systems & Planning Report – Theresa Seagraves, Assistant Health Commissioner (Attached)

Theresa discussed our new Community Health Action Team (CHAT) in Franklin Township occurred May 30, 2019 and that their food pantry is connected to Mid-Ohio Food Bank. Theresa also discussed a new CDC site visit through the Office of Justice & Policy Program regarding our Prescription Overdose Grant. Per Theresa, the CDC was impressed with both the collaboration and the program.

Human Resources & Customer Service – Jennifer Robinson, Human Resources Director (Attached)

Jen stated that we presently have 102 staff members. Jen is working on a grant that is due for submission on June 21, 2019. Trackstar's implementation is coming along well.

Communication & Marketing – Mitzi Kline, Director (Attached)

Mitzi introduced new staff member Zach Watson, Communications Specialist. Mitzi also stated the Ohio Department of Health confirmed that we have the First West Nile virus in mosquitoes in the state. She thanked Alex for a great job doing the Legionella interview. Mitzi also stated that they will be handling phone banks at ABC6 tonight, originally MRC, but changed to West Nile Virus.

Health Commissioner Report: (Attached)

Mr. Mazzola stated that the CHIP Update and FCPH Strategic Plan will be added to the Board Agenda as standard items to report and give updates to the Board monthly, both verbally and written. CHIP – all strategies are in place, and moving forward. Strategic Plan – Trackstar will be presented to the Board in July. Presentation will show what it looks like and give a more comprehensive view as well. Joe thanked the staff for handling all the efforts made relative to Legionella. We now have a location for the Centennial event, which is Creekside Conference and Event Center in Gahanna. It will be a six hour event; our keynote and panel are confirmed. There will be three breakout sessions around prevent, promote and protect... Centennial Event is scheduled, October 24th, 2019.

Medical Director Report:

Dr. Sullivan discussed Legionella could become full blown pneumonia and has potential to be a fatal disease. The older you are, the more at risk to contract it. Dr. Sullivan discussed that there are over 1,000 cases of measles in the country,

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no deaths reported. Measles are not limited to the United States, and that there are over 34 cases with 13 deaths in Europe. Washington state passed a law that residents must have MMR and the state of Maine does not allow philosophical exemptions.

Legal Counsel's Report

Joe Durham introduced his intern to the Board, Suzie Che. Suzie is a first year law student at Capital University Law School. Joe also discussed the process of registering as a lobbyist.

Executive Session

Resolution 19-063 to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee. The Board entered into Executive Session at 10:08 a.m., upon a motion by Dr. Barnewall and a second by Ms. Morgan, and each Board Member answering in the affirmative to a roll call vote.

Board came out of Executive Session at 10:34 a.m. No formal action was taken after Executive Session.

Adjourned regular meeting, 10:38 a.m.

Respectfully submitted,


Dr. Tom Rudge President


Joe Mazzola, Secretary