

RECORD OF PROCEEDINGS

Minutes of

Franklin County Public Health

Meeting

Journalized on:

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

APR 09 2019

Held _____

_____ 20_____

Franklin County District Board of Health Minutes of the Special Board of Health Meeting March 21, 2019

Meeting Location: The Boat House at Confluence Park, Olentangy Room

Call to Order: Jerry Lupfer called the meeting to order at 4:02 p.m.

Board Members Present:

Dr. Arthur James – arrived at 4:13 p.m.

Jerry Lupfer

Sally Morgan, RN

Dr. Tom Rudge

Joe Mazzola, Secretary

Board Members Absent:

Dr. Roy Barnewall, DVM, PhD

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

Staff Present:

Jacqueline Cilulko, Executive Assistant

Jeff Gibbs, Environmental Health Division Manager

Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness

Mitzi Kline, Director of Communication and Marketing

Niki Lemin, Assistant Health Commissioner, Director of Environmental Health

Jennifer Robinson, Director of Human Resources and Customer Service

Theresa Seagraves, Assistant Health Commissioner, Director of Health Systems and Planning

John Wolf, Finance and Business Operations Director

Guests:

None.

Pledge of Allegiance

Jerry Lupfer led the Pledge of Allegiance.

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Old Business:

Resolution 19-023 to adopt the schedule of fees for the pool and spa program for the 2019 licensing year had its Third Reading and the resolution was approved upon a motion by Ms. Morgan with a second by Dr. Rudge. Ayes: Morgan, Rudge and Lupfer (Dr. James was not present for the vote) Nays: None – motion carried

New Business:

Resolution 19-036 to adopt the annual estimate operating cost budget for Fiscal Year 2020 was approved upon a motion by Ms. Morgan with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-037 to authorize the Health Commissioner to enter into a contract with Ohio University to facilitate the grant writing process in response to the CDC Data to Action Funding Opportunity (not to exceed \$5,000.00) was approved upon a motion by Dr. Rudge with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Personnel Actions

Jennifer Robinson, Director of Human Resources and Customer Service, presented the following personnel actions for Board approval:

New Hires	Rebecca Ojerinde, Injury Prevention Coordinator	April 1, 2019
	William Longmore, CRI Coordinator	April 1, 2019
	Ann Boehnlein, Admin Asst III	April 29, 2019
New Positions	Reinstating Help Desk Technician, Pay Grade 10	March 21, 2019
Current Openings	Communication Specialist	Resumes Received
	Epidemiologist I	Position Posted
	Epidemiologist II	Pending

Personnel actions were approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Adjourn special meeting, 4:22 p.m.

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Respectfully submitted,



Vice- President



Joe Mazzola, Secretary