Franklin County District Board of Health  
Minutes of the Board of Health  
Tuesday, March 12, 2019

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Jerry Lupfer called the meeting to order at 9:45 a.m.

Board Members Present:  
Arthur James, MD, FACOG  
Jerry Lupfer  
Tom Rudge, PhD

Joe Mazzola, Secretary

Board Members Absent:  
Roy Barnewall, DVM, PhD  
Sally Morgan, RN

Staff Present:  
Jayonte Barnes, Administrative Assistant  
Jacqueline Cilulko, Executive Assistant  
Benjamin Davis, Sanitarian-in-Training, Water Quality  
Jeff Gibbs, Environmental Health Division Manager  
Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness  
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health  
Julie Litteral, Administrative Assistant  
Nathan Ralph, Water Quality Supervisor  
Jennifer Robinson, Director of Human Resources and Customer Service  
Theresa Seagraves, Assistant Health Commissioner, Director of Health System & Planning  
Miller Sullivan, Medical Director  
Tara Tucker, Performance Improvement and Accreditation Coordinator  
John Wolf, Director of Finance & Business Operations

Legal Counsel:  
Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests:  
Ronnell McWain, Ohio State University Student  
Dustin Pargeon, Homeowner

Pledge of Allegiance:  
Dr. James led the Pledge of Allegiance.

Meeting Minutes:  
The minutes of the February 12, 2019 meeting were approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All  Nays: None – motion carried
Old Business:
Resolution 19-023 to adopt the schedule of fees for the pool and spa program for the 2019 licensing year had its second reading and public hearing.

Recognitions:
Benjamin Davis, Sanitarian-in-Training, Water Quality, was recognized by Nathan Ralph, Water Quality Supervisor, for 1 year of service.

New Business:

Hearings:

Hearing 19-001 for a Variance Request - Ohio Administrative Code 3701-29, 12936 Bevelhymer Road; Westerville, Ohio, 43081 (Plain Township, Tax District 220, Parcel ID #000778); owned by Dustin and Rachel Pargeon

Franklin County Public Health staff Niki Lemin, Nathan Ralph and homeowner Dustin Pargeon stood and were sworn in by the court reporter when requested. Ms. Lemin gave the Board an overview of the situation. The Pargeon’s are prevented from completing the installation of their household sewage treatment system due to weather conditions and are requesting a variance.

Staff recommended that the Pargeon’s be granted their variance request, the Board added a stipulation, weather permitting, that the installation be completed before June 30, 2019.

The request was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-027 to approve monthly financial report and operating expenses was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-028 to authorize the Health Commissioner to issue the Board of Health Orders (3 sewage) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-029 to authorize the Health Commissioner to enter into a contract with the City of Columbus for lead based paint inspections, risk assessments, work specifications, healthy homes assessments and clearance testing services
(revenue of $30,000.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All  Nays: None – motion carried

**Resolution 19-030** to authorize the Health Commissioner to enter into a contractual agreement with National Environmental Health Association for support of National Environmental Assessment Reporting System (NEARS) activities (revenue of $1,900.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All  Nays: None – motion carried

**Resolution 19-031** to authorize the Health Commissioner to enter into an agreement with Columbus Public Health for emergency vaccine storage was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All  Nays: None – motion carried

**Resolution 19-032** to authorize the Health Commissioner to enter into a Memorandum of Understanding with Columbus Public Health for the reporting, tracking and investigation of infectious disease was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All  Nays: None – motion carried

**Resolution 19-033** to authorize the Health Commissioner to enter into a contract agreement with the Trakstar Company for a performance management and measurement system in the Administration Division (expense not to exceed $6500.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All  Nays: None – motion carried

**Resolution 19-034** to authorize the Health Commissioner to enter into a Memorandum of Understanding to develop an Academic Health Department Partnership between Ohio State University on behalf of the College of Public Health and Franklin County Public Health was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All  Nays: None – motion carried

**Resolution 19-035** to approve purchases was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All  Nays: None – motion carried

**Personnel Actions**

Jennifer Robinson, Director of Human Resources and Customer Service, presented the following personnel actions for Board approval:
**RECORD OF PROCEEDINGS**

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<th>Patricia Nicholas, Administrative Asst I (EH)</th>
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<td>Daniel Ward, SIT Food Safety</td>
<td>April 1, 2019</td>
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<td>Brendon Blakeman, SIT Water Quality</td>
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<td><strong>Position Change</strong></td>
<td>Replacing Data Analyst position with</td>
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<td></td>
<td>Epidemiologist I – same pay range, no</td>
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<td>change in budget</td>
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<td><strong>New Positions</strong></td>
<td>Community Health Worker</td>
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<td>Epidemiologist II</td>
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<td><strong>Current Openings</strong></td>
<td>Communication Specialist</td>
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<td>CRI Coordinator</td>
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<td>Administrative Assistant III</td>
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<td>Injury Prevention Coordinator</td>
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Personnel actions were approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

**Environmental Health Report:** (Attached)

**Prevention & Wellness Report:** (Attached)

**Health Systems & Planning Report:** (Attached)

**Health Commissioner Report:** (Attached)
Mr. Mazzola presented the Board with a summary of their survey results. Franklin County Public Health (FCPH) would like to achieve the right level of Board engagement, and the results were encouraging. Mr. Mazzola also presented the Board with a draft Policy framework for FCPH. As an agency we would like to be part of the conversations dealing with issues that are important to our mission, vision, values, and goals.

**Medical Director Report:**
Dr. Sullivan updated the Board on seasonal flu activity. Dr. Sullivan also emphasized the dangers of anti-vaccination sentiment, and referenced various recent efforts to suppress such remarks.

**Legal Counsel’s Report**
Mr. Durham updated the Board on the situation concerning the Woodcliff Condominium case and the settlement negotiation taking place. Mr. Durham
also updated the Board on the Franklin County Commissioner’s Clean Water Act Civil Suit; he is currently working with Nathan Ralph on an agency response. Mr. Durham brought the rodent infestation issue in Prairie Township to the Board’s attention.

Continuing Education
None.

Mr. Lupfer, Board President, announced that after 10 years he would not be re-running for the Board of Health. The Board of Health and Franklin County Public Health staff recognized him for his service.

Adjourn regular meeting, 11:44 p.m.

Respectfully submitted,

[Signatures]

Vice-President

Joe Mazzola, Secretary