

RECORD OF PROCEEDINGS

Franklin County Public Health
Journalized on:

Minutes of

Meeting

APR 09 2019

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

Held _____ 20_____

**Franklin County District Board of Health
Minutes of the Board of Health
Tuesday, March 12, 2019**

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Jerry Lupfer called the meeting to order at 9:45 a.m.

Board Members Present:

Arthur James, MD, FACOG
Jerry Lupfer
Tom Rudge, PhD

Board Members Absent:

Roy Barnewall, DVM, PhD
Sally Morgan, RN

Joe Mazzola, Secretary *

Staff Present:

Javonte Barnes, Administrative Assistant
Jacqueline Citulko, Executive Assistant
Benjamin Davis, Sanitarian-in-Training, Water Quality
Jeff Gibbs, Environmental Health Division Manager
Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health
Julie Litteral, Administrative Assistant
Nathan Ralph, Water Quality Supervisor
Jennifer Robinson, Director of Human Resources and Customer Service
Theresa Seagraves, Assistant Health Commissioner, Director of Health System & Planning
Miller Sullivan, Medical Director
Tara Tucker, Performance Improvement and Accreditation Coordinator
John Wolf, Director of Finance & Business Operations

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests:

Ronell McWain, Ohio State University Student
Dustin Pargeon, Homeowner

Pledge of Allegiance

Dr. James led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the February 12, 2019 meeting were approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

RECORD OF PROCEEDINGS

Minutes of

Meeting

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

Held _____ 20 _____

Board of Health Minutes
Tuesday, March 12, 2019
Page 2

Old Business:

Resolution 19-023 to adopt the schedule of fees for the pool and spa program for the 2019 licensing year had its second reading and public hearing.

Recognitions:

Benjamin Davis, Sanitarian-in-Training, Water Quality, was recognized by Nathan Ralph, Water Quality Supervisor, for 1 year of service.

New Business:

Hearings:

Hearing 19-001 for a Variance Request - Ohio Administrative Code 3701-29, 12936 Bevelhymer Road; Westerville, Ohio, 43081 (Plain Township, Tax District 220, Parcel ID #000778); owned by Dustin and Rachel Pargeon

Franklin County Public Health staff Niki Lemin, Nathan Ralph and homeowner Dustin Pargeon stood and were sworn in by the court reporter when requested. Ms. Lemin gave the Board an overview of the situation. The Pargeon's are prevented from completing the installation of their household sewage treatment system due to weather conditions and are requesting a variance.

Staff recommended that the Pargeon's be granted their variance request, the Board added a stipulation, weather permitting, that the installation be completed before June 30, 2019.

The request was approved upon a motion by Dr. James with a second by Dr. Rudge Ayes: All Nays: None – motion carried

Resolution 19-027 to approve monthly financial report and operating expenses was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-028 to authorize the Health Commissioner to issue the Board of Health Orders (3 sewage) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-029 to authorize the Health Commissioner to enter into a contract with the City of Columbus for lead based paint inspections, risk assessments, work specifications, healthy homes assessments and clearance testing services

RECORD OF PROCEEDINGS

Minutes of

Meeting

Government Forms and Supplies (844) 224-3338 FORM NO. SHTR0P11

Held _____ 20_____

Board of Health Minutes
Tuesday, March 12, 2019
Page 3

(revenue of \$30,000.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-030 to authorize the Health Commissioner to enter into a contractual agreement with National Environmental Health Association for support of National Environmental Assessment Reporting System (NEARS) activities (revenue of \$1,900.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-031 to authorize the Health Commissioner to enter into an agreement with Columbus Public Health for emergency vaccine storage was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 19-032 to authorize the Health Commissioner to enter into a Memorandum of Understanding with Columbus Public Health for the reporting, tracking and investigation of infectious disease was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-033 to authorize the Health Commissioner to enter into a contract agreement with the Trakstar Company for a performance management and measurement system in the Administration Division (expense not to exceed \$6500.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-034 to authorize the Health Commissioner to enter into a Memorandum of Understanding to develop an Academic Health Department Partnership between Ohio State University on behalf of the College of Public Health and Franklin County Public Health was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-035 to approve purchases was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Personnel Actions

Jennifer Robinson, Director of Human Resources and Customer Service, presented the following personnel actions for Board approval:

RECORD OF PROCEEDINGS

Minutes of

Meeting

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

Held _____ 20_____

Board of Health Minutes
Tuesday, March 12, 2019
Page 4

New Hires	Patricia Nicholas, Administrative Asst I (EH)	March 18, 2019
	Daniel Ward, SIT Food Safety	April 1, 2019
	Brendon Blakeman, SIT Water Quality	April 1, 2019
Position Change	Replacing Data Analyst position with Epidemiologist I – same pay range, no change in budget	March 12, 2019
New Positions	Community Health Worker	March 12, 2019
	Epidemiologist II	March 12, 2019
Current Openings	Communication Specialist	Resumes Received
	CRI Coordinator	Interviewing
	Epidemiologist I	Position Posted
	Administrative Assistant III	Interviewing
	Injury Prevention Coordinator	Interviewing

Personnel actions were approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

Health Systems & Planning Report: (Attached)

Health Commissioner Report: (Attached)

Mr. Mazzola presented the Board with a summary of their survey results. Franklin County Public Health (FCPH) would like to achieve the right level of Board engagement, and the results were encouraging. Mr. Mazzola also presented the Board with a draft Policy framework for FCPH. As an agency we would like to be part of the conversations dealing with issues that are important to our mission, vision, values, and goals.

Medical Director Report:

Dr. Sullivan updated the Board on seasonal flu activity. Dr. Sullivan also emphasized the dangers of anti-vaccination sentiment, and referenced various recent efforts to suppress such remarks.

Legal Counsel's Report

Mr. Durham updated the Board on the situation concerning the Woodcliff Condominium case and the settlement negotiation taking place. Mr. Durham

RECORD OF PROCEEDINGS

Minutes of

Meeting

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

Held _____ 20 _____

Board of Health Minutes
Tuesday, March 12, 2019
Page 5

also updated the Board on the Franklin County Commissioner's Clean Water Act Civil Suit; he is currently working with Nathan Ralph on an agency response. Mr. Durham brought the rodent infestation issue in Prairie Township to the Board's attention.

Continuing Education

None.

Mr. Lupfer, Board President, announced that after 10 years he would not be re-running for the Board of Health. The Board of Health and Franklin County Public Health staff recognized him for his service.

Adjourn regular meeting, 11:44 p.m.

Respectfully submitted,


Vice - President


Joe Mazzola, Secretary