

RECORD OF PROCEEDINGS

Franklin County Public Health

Journalized on:

Minutes of

Meeting

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

MAR 12 2019

Held

20

Franklin County District Board of Health Minutes of the Board of Health Tuesday, February 12, 2019

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Jerry Lupfer called the meeting to order at 9:36 a.m.

Board Members Present:

Roy Barnewall, DVM, PhD
Arthur James, MD, FACOG
Jerry Lupfer
Sally Morgan, RN
Tom Rudge, PhD

Joe Mazzola, Secretary

Board Members Absent:

Staff Present:

Charlie Broschart, Environmental Health Division Manager
Jacqueline Cilulko, Executive Assistant
Jeff Gibbs, Environmental Health Division Manager
Garrett Guillozet, Food Safety Supervisor
Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health
Julie Litteral, Administrative Assistant
Nathan Ralph, Water Quality Supervisor
Theresa Seagraves, Assistant Health Commissioner, Director of Health System & Planning
Miller Sullivan, Medical Director
Tara Tucker, Performance Improvement and Accreditation Coordinator
John Wolf, Director of Finance & Business Operations

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests:

Damans Mouna, Ohio State University Student
Allison Seiter, Ohio State University Student

Pledge of Allegiance

Ms. Morgan led the Pledge of Allegiance.

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Meeting Minutes:

The minutes of the January 8, 2019 meeting were approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Old Business:

Resolution 19-009 to amend the Franklin County Board of Health personnel policies (employee handbook) was approved upon a motion by Dr. Rudge with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Recognitions:

None.

New Business:

Resolution 19-014 to approve monthly financial report and operating expenses was approved upon a motion by Dr. Rudge with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 19-015 to authorize the Health Commissioner to issue the Board of Health Orders (4 sewage nuisance) was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 19-016 to authorize the Health Commissioner to renew a one-year collaboration agreement with The Franklin County Commissioners to administer contracts for health care services for low income, underinsured or uninsured county residents and provide public health care and health care services was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 19-017 to authorize the Health Commissioner to enter into an agreement with Columbus Public Health to provide Medical Gas Permitting and Inspection Services for the city of Columbus and the city of Worthington was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

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Resolution 19-018 to authorize the Health Commissioner to enter into a contract with Madison County Public Health to provide Plumbing Inspection and Medical Gas Permitting and Inspection Services (revenue of \$20,000.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-019 to authorize the Health Commissioner to renew a contract with O'Neil Tents & Party Supplies for tents, tables and chairs at Low-Cost Rabies Clinics (expense not to exceed \$4,500.00) was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 19-020 to authorize the Health Commissioner to apply for, accept and enter into a Water Pollution Control Loan Fund (WPCLF) agreement with Ohio Environmental Protection Agency (EPA) for the repair or replacement of Household Sewage Treatment Systems was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 19-021 to authorize the expenditure of Board funds for the purpose of the annual Franklin County District Advisory Council Meeting (expense not to exceed \$4,000.00) was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 19-022 to authorize the Health Commissioner to auction surplus vehicles (estimated revenue \$500.00 each) was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

Resolution 19-023 to adopt the schedule of fees for the pool and spa program for the 2019 licensing year had its first reading.

Resolution 19-024 to authorize the Health Commissioner to enter into a contract with The Healthcare Collaborative of Greater Columbus to become a participating Care Coordination Agency for the Central Ohio Pathways HUB was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 19-025 to approve purchases was approved upon a motion by Dr. Barnewall with a second by Dr. James. Ayes: All Nays: None – motion carried

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Personnel Actions

Joe Mazzola, Health Commissioner, presented the following personnel actions for Board approval:

New Hires	Javonte Barnes, Administrative Asst II (P&W)	February 19, 2019
	Whitney Donston, Administrative Asst II (HSP)	February 19, 2019
	Vincent Tyler Darling, Injury Prevention Liaison	February 19, 2019
Position Change	Mary Ann Janning – PTE to FTE Medical Reserve Corp Coordinator	February 18, 2019
Current Openings	Administrative Asst I (EH)	Interviews in process
	SIT, RS I or RS II Food Safety	Position posted
	SIT, RS I or RS II Water Quality	Position posted
	Injury Prevention Coordinator	Position posted
	Data Analyst & Evaluation Coord	Pending
	CRI Coordinator	Position posted
	Communication Specialist	Position posted
	Executive Assistant (Admin Asst III)	Position posted
Resignations	Sara Jones, MRC Coordinator	February 7, 2019
	Olivia Burton, Injury Prevention Coord	February 8, 2019
	Sandi Htut, Data Analyst & Eval Coord	February 15, 2019
	Jessica Cameron, CRI Coordinator	February 11, 2019
	Michelle Day, Communication Spec	February 28, 2019
	Jacqueline Cilulko, Executive Assistant	April 5, 2019

Personnel actions were approved upon a motion by Dr. Barnewall with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

Health Systems & Planning Report: (Attached)

Communication & Marketing Report: (Attached)

Health Commissioner Report: (Attached)

Mr. Mazzola provided the Board with the final version of the Franklin County Public Health Strategic Plan, which will fully come into use on April 1, 2019.

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The Health Commissioner asked for a motion to approve allowing Jennifer Robinson, Director of Human Resources and Customer Service, to work from home for two week following recovery from surgery, pending physician approval. The motion was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

Medical Director Report:

Dr. Sullivan emphasized again how widespread the seasonal Flu is. He updated the Board on certain vaccination changes made by the FDA. Fluzone, an influenza virus vaccine, has now been approved for higher doses in younger individuals. Dr. Sullivan also emphasized the dangers of anti-vaccination sentiment, and referenced various recent measles outbreaks.

Legal Counsel's Report

Mr. Durham updated the Board on the situation concerning the Woodcliff Condominium case; the City of Whitehall would like to have all tenants moved out of the property by May 31, 2019. Mr. Durham also brought to the Board's attention the Franklin County Commissioner's Clean Water Act Civil Suit. Franklin County Public Health is not being sued, however, there are ramifications for all agencies across the state of Ohio.

Continuing Education

None.

Executive Session

Resolution 19-026 to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(g)(1) to consider the employment and compensation of a public employee was approved at 11:26 am upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

The regular meeting was reconvened at 12:06 p.m.

A motion to increase the salary of the Health Commissioner by 11%, or specifically from \$53.76 per hour to \$59.97 per hour was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

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A motion to make the Health Commissioner salary increase effective on the start of the next pay period was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Adjourn regular meeting, 12:15 p.m.

Respectfully submitted,


Jerry Lupfer, President


Joe Mazzola, Secretary