



Franklin County Public Health  
280 East Broad Street  
Columbus, Ohio 43215-4562  
(614) 525-3160  
www.myfcph.org

## Job Posting-Grant Funded

### Why Work Here? Be Valued!

As a public service agency, we know our greatest assets are the people behind the service. We recognize the value of our employees through competitive pay and an amazing benefit package for staff and their family. Franklin County Public Health is proud to be an equal opportunity employer committed to hiring a diverse and inclusive workforce.

The FCPH value statement says it all: **We serve our communities, our organization, and each other with Integrity, Accountability, Excellence, Respect and Humility.**

Franklin County Public Health provides:

- Schedules to support a work/life balance.
- Robust benefits including medical, dental, vision, an employee assistance program and a flexible spending account.
- Life insurance, short and long term disability options are also offered.
- Vacation time, personal time, sick time, and paid holidays.
- And much more!

### **NOW HIRING: Emergency Preparedness Planner (Grant position)**

The Emergency Preparedness Planner creates and implements improvement actions for internal and external plans captured from exercises, drills or real world events, documented through the completion of After Action Reports. This position supports FCPH Emergency Preparedness Program (EP) in developing, updating and implementation of emergency preparedness policies, plans, trainings, and briefings as assigned.

#### **Duties Include:**

- Performs project management duties in the areas of equipment acquisition, training, exercising, and coordinated response planning for all FCPH grant and local emergency management initiatives.
- Aids FCPH opiate crisis response efforts, including community distribution of naloxone through Project DAWN and public trainings
- Conduct trainings for a variety of audiences as assigned; supports Emergency Preparedness internal educational and outreach efforts to educate staff on a variety of topics.
- Assists with writing, editing and collecting documentation to assure compliance with the Public Health Emergency Grant assigned program grants; secures funding sources as needed, recommends grant expenditures.
- Collaborates with community organizations, law enforcement officials, health care providers, EMA, and government agencies, in order to obtain or disseminate information related to the essential position functions
- Other related duties as assigned.

**Requirements:**

- Bachelor's degree in public health, environmental sciences, emergency management, or related field – Master's degree preferred
- One (1) year of directly related experience
- Completion of FEMA Independent Study Courses IS-100.b, IS-200.b, IS-700.a, IS-800.b
- Preferred completion of Incident Command System 300, 400 trainings and United States Department of Homeland Security Exercise and Evaluation Program (HSEEP)
- Must possess a valid driver's license, and be insurable through FCPH's provider; some evening and weekend hours required.

**Salary:** \$21.17/hour - \$26.46/hour. This is a non-exempt position.

**Interested applicants should send:**

1. Resume
2. Cover letter
3. FCPH application (located: <http://www.myfcph.org/careers>)

TO: [fcphjobs@franklincountyohio.gov](mailto:fcphjobs@franklincountyohio.gov) with subject "EP Planner"

OR: Franklin County Public Health  
Attn: Human Resources (EP Planner)  
280 East Broad Street  
Columbus, Ohio 43215-4562

**Deadline for Applying:** Internal applicants (May 24, 2019); External applicants (Until filled)

**No phone calls please.** Franklin County Public Health is proud to be an equal opportunity employer committed to hiring a diverse and inclusive workforce. - **PLEASE POST-**