



Franklin County Public Health  
280 East Broad Street  
Columbus, Ohio 43215-4562  
(614) 525-3160  
www.myfcph.org

## Job Posting

### Why Work Here? Be Valued!

As a public service agency, we know our greatest assets are the people behind the service. We recognize the value of our employees through competitive pay and an amazing benefit package for staff and their family. Franklin County Public Health is proud to be an equal opportunity employer committed to hiring a diverse and inclusive workforce.

The FCPH value statement says it all: We serve our communities, our organization, and each other with Integrity, Accountability, Excellence, Respect and Humility.

Franklin County Public Health provides:

- Schedules to support a work/life balance.
- Robust benefits including medical, dental, vision, an employee assistance program, parental leave and a flexible spending account.
- Life insurance, short and long term disability options are also offered.
- Vacation time, personal time, sick time, and paid holidays.
- And much more!

### **NOW HIRING: Communication Specialist**

The Communication Specialist plans, organizes and implements communication, marketing and media relations activities for the department to assure a comprehensive approach to promote and raise awareness about the programs and services provided by Franklin County Public Health. The Communication Specialist focuses on providing excellent customer service to internal and external customers in accordance with the mission, core values, and purposes of Franklin County Public Health.

#### Duties include:

- Write and proof material for press releases, presentations, legislative materials, talking points, marketing materials, web copy and internal communications.
- Schedule and conduct media interviews and appearances.
- Coordinate social media efforts for FCPH programs and initiatives, including updates and responses.
- Serve as PIO (or Lead PIO) for public health emergencies and other situations as designated.

#### Requirements:

- Completion of a Bachelor's degree in Communication, Journalism or a related field.
- One to three (1-3) years of experience required and technical proficiency with Microsoft Office Suite, Adobe Creative Suite, Wordpress, etc.
- Strong organizational skills with an attention to detail and accuracy, customer service skills, ability to learn new information quickly.
- Willing to work occasional overtime, some weekend work could be required but not typical.
- Must possess a valid driver's license, and be insurable through FCPH's provider.
- Non-smoker.

#### Salary Range:

\$23.28/hour - \$29.11/hour. This is a non-exempt position.

Interested applicants should send:

- Resume
- Cover letter
- FCPH application (located: [www.myfcph.org/careers](http://www.myfcph.org/careers))
- Examples of work product (press release, marketing materials, etc.)

TO: [fcphjobs@franklincountyohio.gov](mailto:fcphjobs@franklincountyohio.gov) with subject "Communication Specialist"

OR: Franklin County Public Health  
Attn: Human Resources (Communication Specialist)  
280 East Broad Street  
Columbus, Ohio 43215-4562

Deadline:

Internal applications – Due 02/15/2019; External applications – Open until filled.

No phone calls.

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