

# RECORD OF PROCEEDINGS

Minutes of

Meeting

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

Held

NOV 13 2018

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**Franklin County District Board of Health  
Minutes of the Board of Health  
Tuesday, October 09, 2018**

**Meeting Location:** Memorial Hall, South Conference Room

**Call to Order:** Jerry Lupfer called the meeting to order at 9:40 a.m.

**Board Members Present:**

Roy Barnewall, DVM, PhD  
Arthur James, MD, FACOG  
Jerry Lupfer  
Sally Morgan, RN  
Tom Rudge, PhD

Joe Mazzola, Secretary

**Board Members Absent:**

None.

**Staff Present:**

Aaqila Amatus-Salaam, Executive Assistant  
Charlie Broschart, Environmental Health Division Manager  
Terry Bugg, Immunization and School Health Program Supervisor  
Alycia Burkitt, Administrative Assistant  
Jacqueline Cilulko, Executive Assistant  
Michelle Day, Health Communication Specialist  
Jeff Gibbs, Environmental Health Division Manager  
Garrett Guillozet, Food Safety Supervisor  
Sandi Htut, Data Analyst  
Radhika Iyer, Infectious Disease Supervisor  
Rebecca Keller, Registered Sanitarian  
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health  
Kirsten Oliver, Data and Planning Epidemiologist  
Nathan Ralph, Water Quality Supervisor  
Jennifer Robinson, Human Resource Manager  
Theresa Seagraves, Director of Health Systems and Planning  
Miller Sullivan, Medical Director  
John Wolf, Finance & Business Operations Director  
Eva Wollerman, Emergency Preparedness Supervisor

**Legal Counsel:**

Joseph R. Durham, Esq., Eastman & Smith, Ltd

**Guests:**

Juan J. Concha-Perez, ASIST  
Hermene Gildo Santos, Delicias

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Victor Lopez, Delicias  
Emily Santos, Delicias

### **Pledge of Allegiance**

Sally Morgan led the Pledge of Allegiance.

### **Meeting Minutes:**

The minutes of the September 11, 2018 meeting and the September 25, 2018 special meeting were approved upon a motion by Dr. Rudge with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

### **Old Business:**

None

### **Recognitions:**

Radhika Iyer, Infectious Disease Supervisor was recognized by Joe Mazzola, Health Commissioner, for 15 years of service.

Aaqila Amatus-Salaam, Executive Assistant, was recognized by Jennifer Robinson, Human Resource Manager for 1 year of service.

### **New Business:**

#### **Hearings:**

**Hearing 18-007** Food Service Operation License Suspension or Revocation  
Hearing for Delicias Grill (License: BFRY-9TZNYU), 375 Georgesville Road  
Columbus, OH, 43228, Licensee: Hermene Gildo Santos

Franklin County Public Health staff Jeff Gibbs, Niki Lemin and Rebacca Keller along with Delicia's Grill Representatives Hermene Gildo Santos and Victor Lopez stood and were sworn in by the court reporter when requested. The hearing was postponed until a representative from ASIST Translation and Interpreting Services arrived. ASIST interpreter Juan Concha-Perez was sworn in upon his arrival.

Ms. Lemin gave the Board an overview of the situation. Delicias Grill was found to have 88 critical and 155 non-critical violations, with a heavy pest infestation and no regular pest control. Mr. Gildo Santos, through the interpreter, apologized for the issues and promised to get everything cleaned and into compliance. He explained that his focus on remodeling the restaurant with a piling up of past due bills caused him to neglect the culinary aspect of Delicias Grill. The Board

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inquired about the procedural aspects of appeal available to Mr. Gildo Santos. Franklin County Public Health staff member Garrett Guillozet was sworn in to speak to these details.

Staff recommended a 36 day suspension, with a follow up inspection scheduled for October 23<sup>rd</sup>. If Delicias Grill is in compliance by October 23<sup>rd</sup> it was requested that the Health Commissioner be authorized to stay the suspension. If Delicias Grill is still not in compliance they must remain closed, there will be another hearing before the Board on November 13<sup>th</sup>.

The suspension as recommended was approved upon a motion by Dr. James with a second by Dr. Rudge Ayes: Dr. James, Dr. Rudge, Dr. Barnewall Nays: Ms. Morgan – motion carried

**Resolution 18-111** to approve monthly financial report and operating expenses was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Resolution 18-112** to authorize the Health Commissioner to issue the Board of Health Orders (3 sewage) was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

**Resolution 18-113** to authorize the Health Commissioner to enter into a contract with the Grove City Church of the Nazarene to be a partner in the Central Ohio Healthcare Preparedness Coalition full scale exercise on April 2, 2019. (Expense: \$0.00) was approved upon a motion by Ms. Morgan with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

**Resolution 18-114** to adopt the schedule of fees for body art establishments for the 2019 licensing year had its First Reading.

**Resolution 18-115** to adopt the schedule of fees for food service establishments and food service operations for the 2019 licensing year had its First Reading.

**Resolution 18-116** to amend the 2018 operating budget was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

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**Resolution 18-117** to approve purchases was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

### **Personnel Actions**

Jennifer Robinson, Human Resources Manager, presented the following personnel actions for Board approval:

<b>Job Openings</b>	Community Health Planner	Interviewing
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Personnel actions were approved upon a motion by Ms. Morgan with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

### **Apple Crunch Day Proclamation & "Crunch" Photo**

October is National Farm to School month. Apple Crunch Day is being officially celebrated on October 11<sup>th</sup> at noon and the purpose is to encourage schools, families, and businesses to eat healthy, local foods. Board Members adopted a proclamation supporting Apple Crunch Day and crunched into locally grown apples provided by the Health Promotion and Community Engagement staff. FCPH has encouraged its jurisdictions and partners to also proclaim and participate in Apple Crunch Day.

**Environmental Health Report:** (Attached)

**Prevention & Wellness Report:** (Attached)

**Health Systems & Planning Report:** (Attached)

**Communication Report:** (Attached)

**Health Commissioner Report:** (Attached)

Commissioner Mazzola followed up with the Board on the Tobacco to 21 issue. The City of Dublin will look into a change in their ordinance to include compliance checks with tobacco operators and the City of Grandview Heights will not recommend a change in their ordinance because they only have one tobacco operator. Per the Board's request, Franklin County Public Health will continue to develop protocols for compliance checks.

**Medical Director Report:**

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Dr. Sullivan followed up with Dr. James about guardasil being approved to age 45. He shared that guardasil now covers 9 strains of human papillomavirus . The FDA has approved this version of the vaccine, but hasn't be recommended by CDC yet. It is on the CDC agenda for the month of November.

**Legal Counsel's Report**

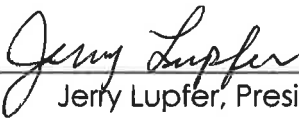
None

**Continuing Education**

None

Adjourn regular meeting, 12:14 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Jerry Lupfer, President

  
\_\_\_\_\_  
Joe Mazzola, Secretary