

RECORD OF PROCEEDINGS

Minutes of

Meeting

Franklin County Public Health

Journalized on:

Government Forms and Supplies (844) 224-3338 FORM NO. SHTRO 11

Held

DEC 11 2018

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Franklin County District Board of Health Minutes of the Board of Health Tuesday, November 13, 2018

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Jerry Lupfer called the meeting to order at 9:38 a.m.

Board Members Present:

Roy Barnewall, DVM, PhD
Arthur James, MD, FACOG
Jerry Lupfer
Sally Morgan, RN
Tom Rudge, PhD

Joe Mazzola, Secretary

Board Members Absent:

None.

Staff Present:

Charlie Broschart, Environmental Health Division Manager
Terry Bugg, Immunization and School Health Program Supervisor
Olivia Burton, Injury Prevention Coordinator
Jacqueline Cilulko, Executive Assistant
Garrett Guillozet, Food Safety Supervisor
Sandi Htut, Data Analyst
Radhika Iyer, Infectious Disease Supervisor
Rebecca Keller, Registered Sanitarian
Mitzi Kline, Director of Communication
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health
Julie Litteral, Administrative Assistant
James May, Registered Sanitarian
Jennie McAdams, Health Promotion and Community Engagement Supervisor
Kirsten Oliver, Data and Planning Epidemiologist
Nathan Ralph, Water Quality Supervisor
Jennifer Robinson, Human Resource Manager
Theresa Seagraves, Director of Health Systems and Planning
Miller Sullivan, Medical Director
John Wolf, Finance & Business Operations Director
Eva Wollerman, Emergency Preparedness Supervisor

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests:

Jose Bravo, Access 2 Interpreters

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Personnel actions were approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

Health Systems & Planning Report: (Attached)

Communication Report: (Attached)

Health Commissioner Report: (Attached)

Medical Director Report:

Dr. Sullivan updated the Board members on the Center for Disease Control's statistics from last year's flu and strongly recommended that everyone get their annual flu vaccine. The Advisory Committee on Immunization Practices met in October and expanded the recommendation on who should get a Hepatitis-A vaccine to include homeless individuals.

Legal Counsel's Report

Mr. Durham informed the Board of Health that he would be going to the Prosecutor's Office to finalize the Franklin County Public Health contract with the Ohio State University Wexner Medical Center. Mr. Durham also updated the Board regarding a potential agreement concerning the appeal of the Woodcliff Condominium case, more information to come.

Continuing Education

None

Open Discussion

Dr. Barnewall brought up anonymous letters the Board of Health members have been receiving regarding concerns with the agency. This was followed by a discussion, after which Mr. Durham agreed that he would draft a staff response. Mr. Durham assured the Board members that he would follow up with this at the next meeting.

Adjourn regular meeting, 12:19 p.m.

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upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

Resolution 18-124 to authorize the Health Commissioner to accept grant funds from the Ohio Department of Health and enter into contracts with subcontracting agencies for the Community Cessation Initiative (revenue of \$1,122,353.85) was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-125 to authorize the Health Commissioner to enter into a Field Site Affiliation agreement with Walden University for student educational experience was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 18-126 to adopt the revised Franklin County Public Health hourly ranges was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 18-127 to amend the Franklin County Public Health personnel policies (annual leave conversion policy) was approved upon a motion by Dr. Barnewall with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-128 to approve purchases was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-129 to implement salary increases based upon the accepted Hourly Ranges adopted pursuant to Resolution 18-126 was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-130 to adopt additional compensation changes was denied.

Personnel Actions

Jennifer Robinson, Human Resources Manager, presented the following personnel actions for Board approval:

New Hires	Mona Odiakosa, Community Health Planner	12/03/2018
Job Openings	Community Health Planner	Interviewing

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the restaurant had multiple violations and had failed to complete the required Level 2 Food Training. Delicias Grill continually demonstrated a failure to maintain sanitary standards and fix noted violations. Mr. Gildo Santos, through the interpreter, apologized to all and welcomed staff to come inspect the restaurant again as it had been brought into compliance. Staff concluded that the restaurant had already been given ample time and opportunity to correct their violations, and had not done so.

The license revocation as recommended was approved upon a motion by Dr. James with a second by Ms. Morgan Ayes: All Nays: None – motion carried

Resolution 18-118 to approve monthly financial report and operating expenses was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

Resolution 18-119 to authorize the Health Commissioner to issue the Board of Health Orders (3 sewage, 1 private water) was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-120 to authorize the Health Commissioner to renew a contract with Mike Tedrick, RS, to provide Level II Food Safety Education Courses on behalf of Franklin County Public Health through December 31, 2019 (revenue of \$13,125.00) was approved upon a motion by Dr. Rudge with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

Resolution 18-121 to authorize the Health Commissioner to enter into a contract with Clarke Environmental Mosquito Management, Inc and any participating political subdivision for integrated mosquito management services was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 18-122 to authorize the Health Commissioner to enter into a contract with the Ohio Commission on Minority Health to host two Minority Health Month events (not to exceed \$3,499.57) was approved upon a motion by Dr. Barnewall with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-123 to authorize the Health Commissioner to enter into a Memorandum of Understanding with the Franklin County Healthcare Coalition allowing for coordinated preparedness and response activities was approved

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Olivia Burton, Injury Prevention Coordinator, was recognized by Eva Wollerman, Emergency Preparedness Supervisor, for 1 year of service.

New Business:

Hearings:

Hearing 18-008 for a Variance Request - Ohio Administrative Code 3701-29, 7278 Cabbage Road; Westerville, Ohio 43081 (Blendon Township, Tax District 110, Parcel ID #000725); owned by Richard and Holly Robbertz

Franklin County Public Health staff Niki Lemin and Nathan Ralph along with Homeowners Richard and Holly Robbertz stood and were sworn in by the court reporter when requested. Ms. Lemin gave the Board an overview of the situation. The Robbertz need to replace their sewage treatment system, but due to weather conditions the wet soil prevents them from being able to fully install their septic tank. They have been staying in an extended stay for 20 days and the couple asked to be permitted to live in their home and temporarily use an aeration tank until soil conditions improve.

Staff recommended that the Robbertz be allowed to move into their home due to their circumstances. The couple will carefully monitor their use of their aeration tank, and they have a contract with a plumbing company in the event that something happens.

The request was approved upon a motion by Dr. Barnewall with a second by Dr. Rudge Ayes: All Nays: None – motion carried

Hearing 18-009 Food Service Operation License Suspension or Revocation Hearing for Delicias Grill (License: BFRY-9TZNYU), 375 Georgesville Road Columbus, OH, 43228, Licensee: Hermene Gildo Santos

Franklin County Public Health staff Niki Lemin, Charlie Broschart, Garrett Guillozet and Rebacca Keller, Delicia's Grill Representative Hermene Gildo Santos and Access 2 Intepreters Interpreter Jose Bravo stood and were sworn in by the court reporter when requested.

Ms. Lemin gave the Board an overview of the situation. Delicias Grill has had 12 inspections since November 07, 2017. On October 09, 2018 the Board of Health granted Delicias Grill 30 days to come into compliance. As of October 23, 2018

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Charley Brown, Franklin County Sheriff's Office
Bilad Hassan, Chamberlain College of Nursing Student
Samuel Maina, Capital University Nursing Student
Holly Robbertz, Homeowner
Richard Robbertz, Homeowner
Hermene Gildo Santos, Delicias
Emily Santos, Delicias

Pledge of Allegiance

Dr. Tom Rudge led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the October 09, 2018 meeting were edited to include the original staff recommendation for Hearing 18-007. The revised minutes were approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried.

Old Business:

Resolution 18-114 to adopt the schedule of fees for body art establishments for the 2019 licensing year, to become effective on January 1, 2019, had its Second Reading and Public Hearing. The Third Reading was waived and the resolution was approved upon a motion by Dr. Barnewall with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-115 to adopt the schedule of fees for food service establishments and food service operations for the 2019 licensing year had its Second Reading and Public Hearing.

Recognitions:

Lt. Charley Brown, Franklin County Sheriff's Office, was recognized with a Proclamation for his continued partnership in assuring a coordinated and cooperative approach to utilizing public health emergency preparedness plans in Franklin County.

Chris Copley, Environmental Health Technician, was unable to attend but was recognized by Niki Lemin, Assistant Health Commissioner/Director of Environmental Health, for 5 years of service.

James May, Registered Sanitarian, was recognized by Nathan Ralph, Water Quality Supervisor, for 5 years of service.

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Respectfully submitted,


Jerry Lupfer, President


Joe Mazzola, Secretary