



Franklin County Public Health
280 East Broad Street
Columbus, Ohio 43215-4562
(614) 525-3160
www.myfcph.org

Agenda Board of Health Meeting

Board of Health Meeting Tuesday, December 11, 2018 9:30 a.m. – Alpha Conference Room

1. **Pledge of Allegiance**

2. **Approval of November 13, 2018 meeting minutes**

3. **Old Business**

Resolution 18-115 to adopt the schedule of fees for food service establishments and food service operations for the 2019 licensing year (Third Reading)

4. **Recognitions:**

Olabisi Eddy, Community Health Planner 1 Year Anniversary

Presenting: Theresa Seagraves

Lindsey Rodenhauer, Tobacco Cessation Coordinator 1 Year Anniversary

Presenting: Theresa Seagraves

5. **New Business**

a. **Hearing:**

Hearing 18-010 for a Variance Request - Ohio Administrative Code 3701-29, 3596 Darby Knolls Boulevard; Hilliard, Ohio 43026 (Brown Township, Tax District 120, Parcel ID #001183); owned by Joseph and Jennifer Reinemeyer

Presented by Niki Lemin

Hearing 18-011 for a Variance Request - Ohio Administrative Code 3701-29, 4992 Neff Road; Grove City, Ohio 43123 (Pleasant Township, Tax District 230, Parcel ID #003374); owned by Brian and Amy Kirby

Presented by Niki Lemin

b. **Resolutions:**

Resolution 18-131 to approve monthly financial report and operating expenses

Presenting: John Wolf

Resolution 18-132 to authorize the Health Commissioner to issue the Board of Health Orders (6 sewage)

Presenting: Niki Lemin

Resolution 18-133 to approve the issuance of a Construction and Demolition Debris Landfill Operation License to JDM Services, LLC and Scott Wrecking, LLC; to approve the issuance of Solid Waste License to Solid Waste Authority of Central Ohio and Waste Management of Ohio Transfer and Recycling Corporation

Presenting: Niki Lemin

Resolution 18-134 to authorize the Health Commissioner to renew a contract with Columbus Academy of Veterinary Medicine for veterinary services, support and supplies (expense not to exceed \$8,000.00)

Presenting: Niki Lemin

Resolution 18-135 to authorize the Health Commissioner to enter into a Memorandum of Understanding with Mount Carmel Healthcare System to provide healthcare services to low income individuals

Presenting: Joe Mazzola

Resolution 18-136 to authorize the Health Commissioner to enter into a contract with Itentive to provide technical assistance, testing and training to staff for the latest upgrade in the NextGen electronic health record system (expense not to exceed \$12,000.00)

Presenting: Alex Jones

Resolution 18-137 to become a member of the Ohio Opioid Education Alliance and endorse Don't Live in Denial, Ohio as a model opioid prevention and education campaign

Presenting: Joe Mazzola

Resolution 18-138 to authorize the Health Commissioner to enter into a contract renewal with K2 Studios, LLC for graphic design contract work (expense not to exceed \$35,000.00)

Presenting: Mitzi Kline

Resolution 18-139 to authorize the Health Commissioner to enter into a contract renewal with the Central Ohio Poison Center for After-Hours on call services (expense not to exceed \$9,200.00)

Presenting: Mitzi Kline

Resolution 18-140 to authorize the Health Commissioner to enter into a contract renewal with Mighty Spark Design for website conversion services (expense not to exceed \$20,000.00)

Presenting: Mitzi Kline

Resolution 18-141 to authorize the Health Commissioner to enter into a contract with Columbus Public Health to conduct a joint seasonal flu awareness campaign (revenue of \$2,000.00)

Presenting: Mitzi Kline

Resolution 18-142 to authorize the Health Commissioner to enter into a contract with Data Across Sectors for Health for a Mentor Program Grant (revenue of \$5,000.00)
Presenting: Theresa Seagraves

Resolution 18-143 to authorize the Health Commissioner to enter into a contract with the Gordon Flesch Company for the Uniflow Print Management Software for agency printing devices (expense not to exceed \$2,940.48)
Presenting: John Wolf

Resolution 18-144 to authorize the Health Commissioner to renew a contract with Julian & Grube, Inc. for financial statement preparation services (expense not to exceed \$5,000.00)
Presenting: John Wolf

Resolution 18-145 to authorize the Director of Finance and Business Operations to request tax settlement advances in 2019
Presenting: John Wolf

Resolution 18-146 to request a new fund to be created by the Auditor of Franklin County and the Auditor of State for the Health Systems and Planning Division
Presenting: John Wolf

Resolution 18-147 to close the rabies fund 9035 and transfer the cash balance of the fund to environmental health fund 9028
Presenting: John Wolf

Resolution 18-148 to authorize the Health commissioner to enter into a contract with the Ohio Public Health Association for Fiscal Support Services (expense not to exceed \$5,000)
Presenting: John Wolf

Resolution 18-149 to authorize the Health Commissioner to renew a contract with Joseph R. Durham, Eastman & Smith, Ltd. for professional services (expense not to exceed \$45,000.00)
Presenting: John Wolf

Resolution 18-150 to adopt the 2019 Operating Budget
Presenting: John Wolf

Resolution 18-151 to approve purchases
Presenting: John Wolf

c. Personnel actions and motion to accept as recommended
Presenting: Jennifer Robinson

New Hires	Jessica Williams, Community Health Planner <ul style="list-style-type: none"> • Current EH Administrative Assistant 	01/07/2018
Position Changes (in 2019 budget)	Dennis Curluter – from Medical Billing and Coding Specialist to Application Analyst	01/07/2018
	Cassandra Burns – from IT Systems Analyst to IT Systems Supervisor	01/07/2018
New Positions (in 2019 budget)	Administrative Assistant II (HSP)	TBA
	Epidemiologist II – Environmental focus (P&W)	TBA
Job Openings	Administrative Assistant II (P&W)	Posted
	Administrative Assistant I (EH)	Posted
Resignations	Carol Bailey, P&W Executive Assistant	12/05/2018

6. **Division Reports:**
 - a. Environmental Health Report – Niki Lemin, Assistant Health Commissioner
 - b. Prevention & Wellness Report – Alex Jones, Assistant Health Commissioner
 - c. Health Systems & Planning Report – Theresa Seagraves, Director
 - d. Human Resources Report – Jennifer Robinson
 - e. Communication Report – Mitzi Kline, Director
7. **Health Commissioner’s Report – Joe Mazzola, Health Commissioner**
Strategic Plan
8. **Medical Director’s Report – Dr. Miller Sullivan, Medical Director**
9. **Legal Counsel’s Report – Joe Durham, Legal Counsel**
10. **Adjourn**

DATE OF NEXT MEETING: Tuesday, January 08, 2019
 Alpha Conference Room, Franklin County Public Health
 280 E. Broad Street, Columbus, OH 43215-4562

-AGENDA SUBJECT TO CHANGE-