

RECORD OF PROCEEDINGS

Minutes of

Franklin County Public Health

Meeting

Journalized on:

OCT 09 2018

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

Held

20

Franklin County District Board of Health Minutes of the Board of Health Tuesday, September 11, 2018

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Jerry Lupfer called the meeting to order at 9:30 a.m.

Board Members Present:

Roy Barnewall, DVM, PhD
Jerry Lupfer
Sally Morgan, RN
Tom Rudge, PhD

Joe Mazzola, Secretary

Board Members Absent:

Arthur James, MD, FACOG

Staff Present:

Charlie Broschart, Environmental Health Division Manager
Terry Bugg, Immunization and School Health Program Supervisor
Alycia Burkitt, Administrative Assistant
Olivia Burton, Injury Prevention Coordinator
Jacqueline Cilulko, Executive Assistant
Jeff Gibbs, Environmental Health Division Manager
Ken Farnwald, Plumbing Supervisor
Mike Gaus, Plumbing Inspector
Alyssa Grodhaus, Maternal and Child Health Program Supervisor
Garrett Guillozet, Food Safety Supervisor
Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness
Mitzi Kline, Director of Communication
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health
Julie Litteral, Administrative Assistant
Jennie McAdams, Health Promotion and Community Engagement Supervisor
Nathan Ralph, Water Quality Supervisor
Jennifer Robinson, Human Resource Manager
Robert Sealock, Community Environmental Health Supervisor
Theresa Seagraves, Director of Health Systems and Planning
Miller Sullivan, Medical Director
John Wolf, Finance & Business Operations Director
Eva Wollerman, Emergency Preparedness Supervisor

Guests:

Bailey Gibson, Student at the Ohio State University
Mariah Jones, FCPH Intern
Scott Lucas, Family Dollar Legal Counsel

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Charlie Russell, Family Dollar Market Manager

Pledge of Allegiance

Ms. Morgan led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the August 14, 2018 meeting were approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

Old Business:

None

Recognitions:

Mike Gaus, Plumbing Inspector was recognized by Niki Lemin, Assistant Health Commissioner, Director of Environmental Health, for 1 year of service.

New Business:

Hearings:

Hearing 18-006 Retail Food Establishment License Suspension or Revocation Hearing for Family Dollar Store #23601 (License: NFRY-9C34TF), 5950 Westerville Road Westerville, OH, 43081, Licensee: Family Dollar Stores of Ohio, Inc.

Franklin County Public Health staff Garrett Guillozet and Niki Lemin along with Family Dollar Representative Charlie Russell and their Legal Counsel Scott Lucas stood and were sworn in by the court reporter when requested. Ms. Lemin and Mr. Guillozet gave the Board an overview of the situation where on August 14, 2018 the Franklin County Board of Health executed and order to close the Family Dollar facility until August 23, 2018. During the follow up inspection on August 23, 2018, the facility was found in continued violation and ordered to remain closed until today's hearing. Yesterday, the facility was inspected by Franklin County Public Health staff and found in compliance, except for the roof which is in disrepair. The operators of Family Dollar are currently working with the owner of the building to fix the final issue. Franklin County Public Health staff recommended that the facility be allowed to reopen immediately.

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The recommendation to reinstate Family Dollar Store #23601's license was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall Ayes: All Nays: None – motion carried

Resolution 18-100 to approve monthly financial report and operating expenses was approved upon a motion by Dr. Rudge with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

Resolution 18-101 to authorize the Health Commissioner to issue the Board of Health Orders (2 sewage, 1 nuisance) was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 18-102 to authorize the Health Commissioner to create a standardized fee schedule for clinical services was approved upon a motion by Ms. Morgan with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-103 to authorize the Health Commissioner to enter into a Memorandum of Understanding with HandsOn Central Ohio for purposes of data sharing to advance the goal of integrating public health and social determinants of health initiatives was approved upon a motion by Dr. Rudge with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 18-104 to authorize the Health Commissioner to enter into a contract with the Licking County Health Department to provide radon outreach activities, education, training and testing through the Ohio Department of Health Indoor Radon Grant (revenue of \$5,000.00 plus in kind contribution of \$3,333.33) was approved upon a motion by Dr. Barnewall with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-105 to authorize Franklin County Public Health to provide public health and plumbing services to political subdivisions in 2019 was approved upon a motion by Dr. Rudge with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 18-106 to authorize the Health Commissioner to extend the lease agreements with Enterprise Fleet Management for 6 vehicles for up to one year of the date of expiration (expense not to exceed \$33,035.04) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

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Resolution 18-107 to authorize the Health Commissioner to enter into a Memorandum of Understanding with a public health partner, local healthcare provider or hospital system for emergency vaccine storage was approved upon a motion by Dr. Barnewall with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-108 to authorize the Health Commissioner to enter into a contract with Franklin County Office of Justice Policy and Programs to implement a treatment and education based program with the provision of naloxone for recently released inmates who will be reassimilated into the community (expense of \$94,500.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

Resolution 18-109 to approve purchases was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Personnel Actions

Jennifer Robinson, Human Resources Manager, presented the following personnel actions for Board approval:

New Hires	Robert Sealock – promotion: Community Environmental Health Supervisor	10/15/2018
	Tara Tucker, Accreditation Coordinator	09/17/2018
	Christina Davidson, Administrative Assistant, Environmental Health	09/17/2018
	Rebecca Deeds, Community Health Planner	09/24/2018
Job Openings	Health Planner (x2)	Interviewing
	Registered Sanitarian, Water Quality	Pending
Position Change	Mary Ann Janning, MRC Coordinator Increase to 28 hours per week	09/10/2018

Personnel actions were approved upon a motion by Ms. Morgan with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

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Health Systems & Planning Report: (Attached)

Human Resources Quarterly Report: (Attached)

Jennifer Robinson also gave an update on the Compensation Plan Study and gave Board Members an overview of the career leveling process that part of the study.

Communication Report: (Attached)

Health Commissioner Report: (Attached)

Commissioner Mazzola updated the Board on the Tobacco to 21 issue. We are working out the details and continuing to gather information for a potential future resolution regarding protocols and compliance checks within Franklin County. Dr. Rudge requested an update again at the next meeting.

Medical Director Report:

Dr. Sullivan took a moment to note how far Franklin County Public Health has come in the area of Emergency Preparedness since the fateful attack 17 years ago. He commented on the Chipotle food poisoning outbreak that occurred in Delaware County over the summer, and how there are many gastro-intestinal cases that present themselves as food poisoning but aren't. Dr. Sullivan recommended a book by Dr. Paul Offit that details how to go about scientific and medical discussions while attempting to also battle misinformation.

Continuing Education

Naloxone Training – Olivia Burton, Injury Prevention Coordinator & Eva Wollerman, Emergency Preparedness Supervisor (Attached)

Adjourn regular meeting, 11:40 a.m.

Respectfully submitted,


Jerry Lupfer, President


Joe Mazzola, Secretary