

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

Franklin County Public Health

Journalized on:

Held \_\_\_\_\_

\_\_\_\_\_ 20\_\_\_\_\_

SEP 1 1 2018

## Franklin County District Board of Health Minutes of the Board of Health Tuesday, August 14, 2018

**Meeting Location:** Memorial Hall, Alpha Conference Room

**Call to Order:** Jerry Lupfer called the meeting to order at 9:35 a.m.

**Board Members Present:**

Roy Barnewall, DVM, PhD  
Jerry Lupfer  
Sally Morgan, RN

**Board Members Absent:**

Arthur James, MD, FACOG  
Tom Rudge, PhD

Joe Mazzola, Secretary

**Staff Present:**

Carol Bailey, Executive Assistant  
Charlie Broschart, Environmental Health Division Manager  
Terry Bugg, Immunization and School Health Program Supervisor  
Alycia Burkitt, Administrative Assistant  
Jacqueline Cilulko, Executive Assistant  
Michelle Day, Health Communication Specialist  
Jeff Gibbs, Environmental Health Division Manager  
Alyssa Grodhaus, Maternal and Child Health Program Supervisor  
Garrett Guillozet, Food Safety Supervisor  
Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness  
Mitzi Kline, Director of Communication  
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health  
Julie Litteral, Administrative Assistant  
Jennie McAdams, Health Promotion and Community Engagement Supervisor  
Nathan Ralph, Water Quality Supervisor  
Jennifer Robinson, Human Resource Manager  
Theresa Seagraves, Director of Health Systems and Planning  
James Smith, Environmental Health Sanitarian  
Miller Sullivan, Medical Director  
John Wolf, Finance & Business Operations Director  
Eva Wollerman, Emergency Preparedness Supervisor

**Legal Counsel:**

Joseph R. Durham, Esq., Eastman & Smith, Ltd

**Guests:**

Dr. Rob Crane, Professor of Family Medicine at the Ohio State University  
Shelby Croft, Reporter with 10TV

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Daniel Dawson, FCPH Web Intern  
Jeremiah Sarver, Family Dollar Market Investigator  
JoAnne Viviano, Reporter with The Columbus Dispatch  
Christal Welch, Student at the Ohio State University

### **Pledge of Allegiance**

Dr. Barnewall led the Pledge of Allegiance.

### **Meeting Minutes:**

The minutes of the July 10, 2018 meeting were approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

**Guest presentation** – Rob Crane, MD, and Christal Welch, a 19 year old student from Wittenberg University, presented information to the Board about an afternoon they spent trying to purchase tobacco products in five suburbs in our jurisdiction who have Tobacco to 21 ordinances. The data they presented showed a 50% underage tobacco sales rate. Dr. Crane emphasized how quick and easy it was to conduct the buy attempts and encouraged the Board to conduct compliance buys in all cities with Tobacco to 21 ordinances.

### **Old Business:**

None

### **Recognitions:**

Niki Lemin, Assistant Health Commissioner, Director of Environmental Health was recognized by Joe Mazzola, Health Commissioner, for 5 years of service.  
Carol Bailey, Executive Assistant, was recognized by Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness for 1 year of service.

### **New Business:**

#### **Hearings:**

**Hearing 18-005** Retail Food Establishment License Suspension or Revocation Hearing for Family Dollar Store #23601 (License: NFRY-9C34TF), 5950 Westerville Road Westerville, OH, 43081, Licensee: Family Dollar Stores of Ohio, Inc.

Franklin County Public Health staff Garrett Guillozet, Niki Lemin and James Smith along with Family Dollar Representative Jeremiah Sarver stood and were sworn in

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by the court reporter when requested. Ms. Lemin and Mr. Guillozet gave the Board an overview of the situation. Mr. Sarver agreed to speak to his upper management regarding the issues at his store that need to be addressed and work to get them resolved immediately. Mr. Guillozet recommended a 29 day suspension, with a follow up inspection scheduled for August 23<sup>rd</sup>. If Family Dollar is in compliance by August 23<sup>rd</sup> it was recommended that the Health Commissioner be authorized to stay the suspension. If Family Dollar is still not in compliance they must remain closed there will be another hearing before the Board on September 11<sup>th</sup>.

The suspension recommendation as proposed was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall Ayes: All Nays: None – motion carried

**Resolution 18-090** to approve monthly financial report and operating expenses was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-091** to authorize the Health Commissioner to issue the Board of Health Orders (4 sewage, 1 nuisance) was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-092** to authorize the Health Commissioner to enter into a contract with Charles E. Harris and Associates for financial audit services (not to exceed \$27,720.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Resolution 18-093** to authorize the Health Commissioner to renew an agreement with the Central Ohio Trauma System to provide Franklin County and Columbus Medical Reserve Corps services (revenue of \$10,000.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Resolution 18-094** to authorize the Health Commissioner to enter into a contract with Paul Werth Associates for a digital marketing campaign for the Community Cessation Initiative (not to exceed \$15,000.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

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**Resolution 18-095** to authorize the Health Commissioner to enter into a contract with Enterprise Fleet Management (not to exceed \$52,464.92 annually) was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-096** to authorize the Health Commissioner to enter into a contract with the Ohio State University John Glenn School of Public Affairs Management Advancement for the Public Service Training (not to exceed \$6,750.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Resolution 18-097** to authorize the Health Commissioner to enter into an end user and participating provider agreement with POC Network Technologies, Inc. D.B.A. TransactRx for prescription claims processing was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-098** to authorize the Health Commissioner to enter into a contract with the Ohio Department of Health for Prescription Drug Overdose Grant and publish the Request for Proposal for the Emergency Department Coordinated Care Program (revenue of \$1,300,000.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Resolution 18-099** to approve purchases was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

## **Personnel Actions**

Jennifer Robinson, Human Resources Manager, presented the following personnel actions for Board approval:

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<b>New Hires</b>	Kirsten Oliver, Epidemiologist II	09/17/2018
<b>Job Openings</b>	Community Environmental Health Supervisor	Interviewing
	Performance Measurement and Accreditation Coordinator	Posted
	Administrative Assistant, Environmental Health	Interviewing
<b>New Positions</b>	Health Planner (x2)	Paid by CCI grant
<b>Resignations</b>	Paula Hickey, Administrative Assistant, Environmental Health (employment ended during probationary period)	07/18/2018
	Zachary Obert, Community Health Planner	08/24/2018

Personnel actions were approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Environmental Health Report:** (Attached)

**Prevention & Wellness Report:** (Attached)

**Health Systems & Planning Report:** (Attached)

**Communication Report:** (Attached)

Michelle Day, Health Communication Specialist and Daniel Dawson, the Communication Team Web Intern gave an overview of the 3 websites that Mr. Dawson built for us during his time as an intern.

**Health Commissioner Report:** (Attached)

**Medical Director Report:**

Dr. Sullivan updated the Board on the first study addressing how common the Zika virus is regarding concerns of prenatal infections and subsequent birth defects. The study itself was conducted in U.S. territories and adjacent countries and found that the incidents are up at least 4%. The follow up recommendations include physical exams, developmental screenings, neural imaging, hearing tests and optometry tests to be monitored over time. Dr. Sullivan also spoke about vaccines. The new shingles vaccine is better than the previous version, but the demand for it has created a shortage. An outbreak of measles in France over the past couple of years has caused many hospitalizations and even a couple of deaths. France has changed both its recommendations and requirements for

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vaccinations to prevent future events like this. A physician in California known for "The Vaccine Book", which describes alternative schedules to getting vaccinated, has been sanctioned by the California medical board for writing an excuse for a 2 year old child to avoid vaccinations without any basis. Alex Jones mentioned that at Franklin County Public Health we are having conversations with Doctors' offices regarding vaccination schedules.

### **Legal Counsel's Report**

Mr. Durham is still waiting on an order from the Whitehall case for Board review. He also commented on Dr. Crane and Ms. Welch's Tobacco to 21 presentation, specifically the underage buys that Ms. Welch attempted. Mr. Durham doesn't believe that any ordinances in place prohibit the attempted purchase of tobacco products by someone under 21, however as an underage individual Ms. Welch is not allowed to provide false information.

### **Continuing Education**

None

Adjourn regular meeting, 11:17 a.m.

Respectfully submitted,



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Jerry Lupfer, President



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Joe Mazzola, Secretary