Minutes of the Board of Health
Tuesday, August 14, 2018

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Jerry Lupfer called the meeting to order at 9:35 a.m.

Board Members Present:
Roy Barnewall, DVM, PhD
Jerry Lupfer
Sally Morgan, RN

Joe Mazzola, Secretary

Board Members Absent:
Arthur James, MD, FACOG
Tom Rudge, PhD

Staff Present:
Carol Bailey, Executive Assistant
Charlie Broschart, Environmental Health Division Manager
Terry Bugg, Immunization and School Health Program Supervisor
Alycia Burkitt, Administrative Assistant
Jacqueline Clulko, Executive Assistant
Michelle Day, Health Communication Specialist
Jeff Gibbs, Environmental Health Division Manager
Alyssa Grodhaus, Maternal and Child Health Program Supervisor
Garrett Guillozet, Food Safety Supervisor
Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness
Mitzi Kline, Director of Communication
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health
Julie Litteral, Administrative Assistant
Jennie McAdams, Health Promotion and Community Engagement Supervisor
Nathan Ralph, Water Quality Supervisor
Jennifer Robinson, Human Resource Manager
Theresa Seagraves, Director of Health Systems and Planning
James Smith, Environmental Health Sanitarian
Miller Sullivan, Medical Director
John Wolf, Finance & Business Operations Director
Eva Wollerman, Emergency Preparedness Supervisor

Legal Counsel:
Joseph R. Durham, Esq., Eastman & Smith, Ltd

Guests:
Dr. Rob Crane, Professor of Family Medicine at the Ohio State University
Shelby Croft, Reporter with 10TV
Board of Health Minutes
Tuesday, August 14, 2018
Page 2

Daniel Dawson, FCPH Web Intern
Jeremiah Sarver, Family Dollar Market Investigator
JoAnne Viviano, Reporter with The Columbus Dispatch
Christol Welch, Student at the Ohio State University

Pledge of Allegiance
Dr. Barnewall led the Pledge of Allegiance.

Meeting Minutes:
The minutes of the July 10, 2018 meeting were approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All  Nays: None – motion carried.

Guest presentation – Rob Crane, MD, and Christol Welch, a 19 year old student from Wittenberg University, presented information to the Board about an afternoon they spent trying to purchase tobacco products in five suburbs in our jurisdiction who have Tobacco to 21 ordinances. The data they presented showed a 50% underage tobacco sales rate. Dr. Crane emphasized how quick and easy it was to conduct the buy attempts and encouraged the Board to conduct compliance buys in all cities with Tobacco to 21 ordinances.

Old Business:
None

Recognitions:
Niki Lemin, Assistant Health Commissioner, Director of Environmental Health was recognized by Joe Mazzola, Health Commissioner, for 5 years of service.
Carol Bailey, Executive Assistant, was recognized by Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness for 1 year of service.

New Business:
Hearings:

Hearing 18-005 Retail Food Establishment License Suspension or Revocation
Hearing for Family Dollar Store #23601 (License: NFRY-9C341T), 5950 Westerville Road Westerville, OH, 43081, Licensee: Family Dollar Stores of Ohio, Inc.

Franklin County Public Health staff Garrett Guillozet, Niki Lemin and James Smith along with Family Dollar Representative Jeremiah Sarver stood and were sworn in
Board of Health Minutes  
Tuesday, August 14, 2018  
Page 3

by the court reporter when requested. Ms. Lemin and Mr. Guillozet gave the Board an overview of the situation. Mr. Sarver agreed to speak to his upper management regarding the issues at his store that need to be addressed and work to get them resolved immediately. Mr. Guillozet recommended a 29 day suspension, with a follow up inspection scheduled for August 23rd. If Family Dollar is in compliance by August 23rd it was recommended that the Health Commissioner be authorized to stay the suspension. If Family Dollar is still not in compliance they must remain closed there will be another hearing before the Board on September 11th.

The suspension recommendation as proposed was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All  Nays: None – motion carried

Resolution 18-090 to approve monthly financial report and operating expenses was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All  Nays: None – motion carried

Resolution 18-091 to authorize the Health Commissioner to issue the Board of Health Orders (4 sewage, 1 nuisance) was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All  Nays: None – motion carried

Resolution 18-092 to authorize the Health Commissioner to enter into a contract with Charles E. Harris and Associates for financial audit services (not to exceed $27,720.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All  Nays: None – motion carried

Resolution 18-093 to authorize the Health Commissioner to renew an agreement with the Central Ohio Trauma System to provide Franklin County and Columbus Medical Reserve Corps services (revenue of $10,000.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All  Nays: None – motion carried

Resolution 18-094 to authorize the Health Commissioner to enter into a contract with Paul Werth Associates for a digital marketing campaign for the Community Cessation Initiative (not to exceed $15,000.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All  Nays: None – motion carried
Board of Health Minutes
Tuesday, August 14, 2018
Page 4

**Resolution 18-095** to authorize the Health Commissioner to enter into a contract with Enterprise Fleet Management (not to exceed $52,464.92 annually) was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-096** to authorize the Health Commissioner to enter into a contract with the Ohio State University John Glenn School of Public Affairs Management Advancement for the Public Service Training (not to exceed $6,750.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Resolution 18-097** to authorize the Health Commissioner to enter into an end user and participating provider agreement with POC Network Technologies, Inc. D.B.A. TransactRx for prescription claims processing was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-098** to authorize the Health Commissioner to enter into a contract with the Ohio Department of Health for Prescription Drug Overdose Grant and publish the Request for Proposal for the Emergency Department Coordinated Care Program (revenue of $1,300,000.00) was approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Resolution 18-099** to approve purchases was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Personnel Actions**
Jennifer Robinson, Human Resources Manager, presented the following personnel actions for Board approval:
Board of Health Minutes
Tuesday, August 14, 2018
Page 5

<table>
<thead>
<tr>
<th>New Hires</th>
<th>Kirsten Oliver, Epidemiologist II</th>
<th>09/17/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Openings</td>
<td>Community Environmental Health Supervisor</td>
<td>Interviewing</td>
</tr>
<tr>
<td></td>
<td>Performance Measurement and Accreditation Coordinator</td>
<td>Posted</td>
</tr>
<tr>
<td></td>
<td>Administrative Assistant, Environmental Health</td>
<td>Interviewing</td>
</tr>
<tr>
<td>New Positions</td>
<td>Health Planner (x2)</td>
<td>Paid by CCI grant</td>
</tr>
<tr>
<td>Resignations</td>
<td>Paula Hickey, Administrative Assistant, Environmental Health (employment ended during probationary period)</td>
<td>07/18/2018</td>
</tr>
<tr>
<td></td>
<td>Zachary Obert, Community Health Planner</td>
<td>08/24/2018</td>
</tr>
</tbody>
</table>

Personnel actions were approved upon a motion by Ms. Morgan with a second by Dr. Barnewall. Ayes: All  Nays: None – motion carried

**Environmental Health Report:** (Attached)

**Prevention & Wellness Report:** (Attached)

**Health Systems & Planning Report:** (Attached)

**Communication Report:** (Attached)
Michelle Day, Health Communication Specialist and Daniel Dawson, the Communication Team Web Intern gave an overview of the 3 websites that Mr. Dawson built for us during his time as an intern.

**Health Commissioner Report:** (Attached)

**Medical Director Report:**
Dr. Sullivan updated the Board on the first study addressing how common the Zika virus is regarding concerns of prenatal infections and subsequent birth defects. The study itself was conducted in U.S. territories and adjacent countries and found that the incidents are up at least 4%. The follow up recommendations include physical exams, developmental screenings, neural imaging, hearing tests and optometry tests to be monitored over time. Dr. Sullivan also spoke about vaccines. The new shingles vaccine is better than the previous version, but the demand for it has created a shortage. An outbreak of measles in France over the past couple of years has caused many hospitalizations and even a couple of deaths. France has changed both its recommendations and requirements for
vaccinations to prevent future events like this. A physician in California known for
"The Vaccine Book", which describes alternative schedules to getting
vaccinated, has been sanctioned by the California medical board for writing an
excuse for a 2 year old child to avoid vaccinations without any basis.
Alex Jones mentioned that at Franklin County Public Health we are having
conversations with Doctors' offices regarding vaccination schedules.

**Legal Counsel's Report**
Mr. Durham is still waiting on an order from the Whitehall case for Board review.
He also commented on Dr. Crane and Ms. Welch's Tobacco to 21 presentation,
specifically the underage buys that Ms. Welch attempted. Mr. Durham doesn't
believe that any ordinances in place prohibit the attempted purchase of
tobacco products by someone under 21, however as an underage individual
Ms. Welch is not allowed to provide false information.

**Continuing Education**
None

Adjourn regular meeting, 11:17 a.m.

Respectfully submitted,

Jerry Lupfer, President

Joe Mazzola, Secretary