

# RECORD OF PROCEEDINGS

Minutes of

Journalized on:

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

JUN 12 2018

Held

20

## Franklin County District Board of Health Minutes of the Board of Health Tuesday, May 8, 2018

**Meeting Location:** Memorial Hall, Alpha Conference Room

**Call to Order:** Jerry Lupfer called the meeting to order at 9:33 a.m.

**Board Members Present:**

Roy Barnewall, DVM, PhD  
Arthur James, MD, FACOG  
Jerry Lupfer  
Sally Morgan, RN  
Tom Rudge, PhD

**Board Members Absent:**

None

Joe Mazzola, Secretary

**Staff Present:**

Sarah Angle, Water Quality Intern  
Jessica Arnold, CRI Coordinator  
Charlie Broschart, Environmental Health Division Manager  
Alycia Burkitt, Administrative Assistant  
Michelle Day, Health Communication Specialist  
Ben Davis, SIT - Water Quality  
Ashton Grigley, Health Educator  
Alyssa Grodhaus, Maternal & Child Health Supervisor  
Garrett Guillozet, Food Safety Supervisor  
Sandi Htut, Data Analyst & Evaluation Coordinator  
Radhika Iyer, Infectious Disease Supervisor  
Diana Kasperek, PHN – Maternal & Child Health  
Mitzi Kline, Director of Communication  
Marc Largmann, EP Planner  
Julie Litteral, Administrative Assistant  
Niki Lemin, Assistant Health Commissioner/Director of Environmental Health  
Jennie McAdams, Health Promotion and Community Engagement Supervisor  
Paula Mieseler, PHN - Immunization  
Nathan Ralph, Water Quality Supervisor  
Ami Shah, Performance & Accreditation Coordinator  
Theresa Seagraves, Director of Health Systems and Planning  
Miller Sullivan, MD, Medical Director  
John Wolf, Finance & Business Operations Director  
Eva Wollerman, EP Supervisor

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## **Legal Counsel:**

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

## **Guests:**

Marcus Wing, Resident Mount Carmel

## **Pledge of Allegiance**

Dr. Rudge led the Pledge of Allegiance.

## **Meeting Minutes:**

The revised minutes of the March 13, 2018 and the minutes from the April 10, 2018 meeting were approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried.

## **Old Business:**

None.

## **Recognitions:**

Ashton Grigley, Health Educator, was recognized by Jennie McAdams, Health Promotion and Community Engagement Supervisor, for 1 year of service.

## **New Business:**

**Resolution 18-059** to approve monthly financial report and operating expenses was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-060** to authorize the Health Commissioner to issue the Board of Health Orders (5 sewage nuisance) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

**Resolution 18-061** to authorize the Health Commissioner to amend a contract with the Ohio Public Health Association for Prevention & Wellness and Health Systems & Planning temporary administrative support (expense not to exceed \$15,000.00) was approved upon a motion by Dr. Rudge with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

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**Resolution 18-062** to appoint a Franklin County Public Health representative to the Solid Waste Authority of Central Ohio Board of Directors was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

**Resolution 18-063** to authorize the Health Commissioner to renew an agreement with the SERS Parking Garage for fleet vehicles (expense of \$31,200.00) was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-064** to authorize the purchase and use of prepaid cards for specific purposes and to adopt a prepaid card policy (D-0018) was approved upon a motion by Dr. Barnewall with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

**Resolution 18-065** to approve purchases for the Environmental Crimes Task Force of central Ohio using restitution funds authorized by the Clean-Up Fund Committee (expense not to exceed \$10,000.00) was tabled.

**Resolution 18-066** to authorize the Health Commissioner to enter into a contract with the Hospital Council of Northwest Ohio to assist with the state required Community Health Assessment 5 to 3 year interval transition (expense not to exceed \$8,000.00) was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-067** to endorse the release of the 2018 – 2020 Franklin County Community Health Improvement Plan was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-068** to approve purchases was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

## **Personnel Actions**

Joe Mazzola, Health Commissioner, presented the following personnel actions for Board approval:

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<b>New Hires</b>	Sarah Angle – Sanitarian in Training, Vector program	Start date TBA
	Karin Bull – Sanitarian in Training, Food Safety program	Start date June 11, 2018
	Paula Hickey – Environmental Health Administrative Assistant	Start date May 14, 2018
	Michael Kieffer - Public Health Nurse, Immunization and School Health program	Start date June 11, 2018
	Alexandria Jones – Director of Prevention and Wellness/Assistant Health Commissioner	Start date June 11, 2018
<b>Job Openings</b>	IT Systems Analyst	Posted
	Registered Sanitarian or SIT, Community Environmental Health	In process
	Executive Administrative Assistant to the Health Commissioner	In process
<b>Classification Change</b>	Lloyd Glover, IT Systems Analyst – Changing to temporary part-time employee status to aid through the transition of his resignation	May 11, 2018/ August 14, 2018

Personnel actions were approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

**Environmental Health Report:** (Attached)

**Prevention & Wellness Report:** (Attached)

**Health Systems & Planning Report:** (Attached)

**Communication Report:** (Attached)

**Health Commissioner Report:** (Attached)

Following the Health Commissioner Report, Jerry Lupfer took a minute to thank Joe Mazzola for the great job he did leading a panel discussion and participating in the Groveport Opiate Forum held on April 24, 2018. He also thanked Charlie Broschart, Niki Lemin, Mitzi Kline and Joe Mazzola for hosting a Mosquito Season talk at the Madison Township Community Center on May 2, 2018. He stated that everyone represented the department well.

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## **Medical Director Report:**

Dr. Sullivan informed the Board that the final flu numbers for the 2017-2018 season are being reported and there were 163 pediatric deaths.

The Ohio Department of Health has noted an increase of Hepatitis A cases in the state. The majority of cases are being seen in people in the higher risk categories. People that fall in the high risk categories are 6 more likely to be infected. Currently, they are monitoring for an outbreak. Dr. James asked if there is a correlation between opioid use and Hepatitis A. Dr. Sullivan stated that injections with shared needles could certainly lead to contracting Hepatitis A. He shared that he would investigate that possibility further.

Dr. Sullivan also noted that surveillance regarding Yellow Fever (which is a mosquito borne disease) has stepped up. The mosquito that carries Yellow Fever is the same that carries the Zika virus, *Aedes Aegypti*. Fifteen percent of patient's contract flu like symptoms, get better then see a significant decline in health, and of those 30-50% of those have died. There has been one documented case in the United States. If any cases are seen in Ohio it would likely be a result of traveling. As of now, the outbreak remains in Brazil, similar to Zika. Currently, there is a shortage of the vaccine.

## **Legal Counsel's Report**

Mr. Durham stated that he would like to talk with the Board in Executive Session.

## **Continuing Education**

Point of Dispensing Sites – provided by Eva Wollerman, Emergency Preparedness and Training Supervisor (see attached).

**Resolution 18-069** to convene into executive session at 11:45 a.m. in accordance with Ohio Revised Code Section 121.22 (G)(3) to consider pending litigation was approved upon a motion by Dr. Barnewall with a second by Ms. Morgan. Ayes: All Nays: None – motion carried Roll Call: Ms. Morgan - Aye, Dr. James, Dr. Rudge - Aye; Mr. Lupfer - Aye, Dr. Barnewall - Aye.

The Board reconvened the meeting at 12:04 p.m. upon a motion by Dr. Rudge and second by Dr. Barnewall. Roll Call: Ms. Morgan - Aye, Dr. James, Dr. Rudge - Aye; Mr. Lupfer - Aye, Dr. Barnewall - Aye. There was no action taken by the Board as a result of executive session.

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Adjourn regular meeting, 12:05 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Jerry Lupfer, President

  
\_\_\_\_\_  
Joe Mazzola, Secretary