

RECORD OF PROCEEDINGS

Minutes of

Franklin County Public Health
Meeting
Journalized on:

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

JUL 10 2018

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Held _____

Franklin County District Board of Health Minutes of the Board of Health Tuesday, June 12, 2018

Meeting Location: Memorial Hall, Alpha Conference Room

Call to Order: Jerry Lupfer called the meeting to order at 9:31 a.m.

Board Members Present:

Roy Barnewall, DVM, PhD
Arthur James, MD, FACOG
Jerry Lupfer
Sally Morgan, RN
Tom Rudge, PhD

Board Members Absent:

None

Joe Mazzola, Secretary

Staff Present:

Mike Adair, Healthy Homes Program Manager
Karin Bull, Food Safety Program
Terry Bugg, Immunization and School Health Program Supervisor
Alycia Burkitt, Administrative Assistant
Michelle Day, Health Communication Specialist
Jeff Gibbs, Environmental Health Division Manager
Garrett Guillozet, Food Safety Supervisor
Radhika Iyer, Infectious Disease Supervisor
Michael Kieffer, Immunization Program
Mitzi Kline, Director of Communication
Julie Litteral, Administrative Assistant
Niki Lemin, Assistant Health Commissioner/Director of Environmental Health
Jennie McAdams, Health Promotion and Community Engagement Supervisor
Nathan Ralph, Water Quality Supervisor
Jennifer Robinson, Human Resource Manager
Theresa Seagraves, Director of Health Systems and Planning
Bob Sealock, Water Quality Program
Miller Sullivan, Medical Director
Shanthi Tanga, Intern
Brenda West, Fiscal Executive Assistant
John Wolf, Finance & Business Operations Director
Eva Wollerman, EP Supervisor
Hoi Ting Ina Yeung, Intern

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd

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Guests:

Nate Biggs, Youth to Youth
Rob Crane, MD, Professor – Ohio State University
Shannon Francis, Student – Ohio State University
Aidan Sweet, Youth to Youth

Pledge of Allegiance

Dr. James led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the May 8, 2018 meeting were approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried. The minutes of the May 30, 2018 special meeting were approved with one correction upon a motion by Dr. Rudge with a second by Dr. James. Ayes: Four, Abstain: Mr. Lupfer Nays: None – motion carried.

Guest presentation – Rob Crane, MD, addressed the Board for three minutes regarding Franklin County Public Health's role in the Tobacco to 21 ordinances being adopted in Franklin County.

Old Business:

Resolution 18-065 to approve purchases for the Environmental Crimes Task Force of Central Ohio using restitution funds authorized by the Clean-Up Fund Committee (expense not to exceed \$10,000.00) was approved upon a motion by Dr. Barnewall with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Recognitions:

Mike Adair, Registered Sanitarian – Healthy Homes Program Manager, was recognized by Niki Lemin, Assistant Health Commissioner/Environmental Health Director, for 15 years of service. Terry Bugg, Public Health Nurse Supervisor, was recognized by Joe Mazzola, Health Commissioner, for 10 years of service. Brenda West, Fiscal Executive Assistant, was recognized by John Wolf, Finance and Operations Director, for 10 years of service. Bob Sealock, Registered Sanitarian – Water Quality, was recognized by Nathan Ralph, Water Quality Supervisor, for 5 years of service.

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New Business:

Resolution 18-071 to approve monthly financial report and operating expenses was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Resolution 18-072 to authorize the Health Commissioner to issue the Board of Health Orders (1 nuisance, 1 sewage nuisance, 1 private water system) was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

Resolution 18-073 to authorize the Health Commissioner to renew a contract with the Board of Health for Pickaway County Health District to provide epidemiological services (revenue not to exceed \$2,500.00) was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-074 to authorize the Health Commissioner to renew an agreement with the Board of Health for Pickaway County Health District to provide Medical Reserve Corps services (revenue of \$3,500.00) was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-075 to authorize the Health Commissioner to renew a contract with Marion County Public Health to provide Medical Reserve Corps Services (revenue of \$3,500.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-076 to amend the Travel Policy for Franklin County Public Health Board members (B-0001) was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-077 to authorize the Health Commissioner to auction surplus vehicles (estimated revenue \$500.00 each) was approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried

Resolution 18-078 to authorize the Health Commissioner to enter into a contract with Columbus Public Health to provide immunization education and monitoring as part of the Ohio Department of Health Get Vaccinated Ohio Grant (revenue not to exceed \$81,110.62) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

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Resolution 18-079 to authorize the Health Commissioner to enter into a contract with Columbus Public Health for the local Public Health Emergency Preparedness Grant (revenue of \$180,579.86) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-080 to authorize the Health Commissioner to enter into a contract with Association of Ohio Health Commissioners for state, regional and local Public Health Emergency Preparedness liaison services (expense not to exceed \$5,500.00) was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-081 to authorize the Health Commissioner to renew an agreement with Marion County Public Health for Public Health Emergency Preparedness services (revenue of \$42,502.43) was approved upon a motion by Dr. James with a second by Dr. Barnewall. Ayes: All Nays: None – motion carried

Resolution 18-082 to authorize Board Members Dr. Arthur James and Sally Morgan to attend the National Association Of Local Boards Of Health conference in Raleigh, North Carolina from August 8th-10th, 2018 (expense not to exceed \$3,315.28) was approved upon a motion by Dr. Barnewall with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 18-083 to approve purchases was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

Personnel Actions

Joe Mazzola, Health Commissioner, presented the following personnel actions for Board approval:

New Hires	Trevor Risner, Registered Sanitarian – Community Environmental Health	Start date 06/18/2018
	Jacqueline Cilulko, Executive Administrative Assistant to the Health Commissioner	Start date 06/18/2018
	Cassandra Burns, IT System Analyst	Start date 07/09/2018
Job Openings	Registered Sanitarian Supervisor, Community Environmental Health	Position Pending
	Epidemiologist	Position posted

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Resignations	Lloyd Glover, IT Systems Analyst – Part time	Last day 05/16/18
	Jennifer Frazier, Registered Sanitarian Supervisor, Community Environmental Health	Last day 06/08/18
	Kyle Idahosa, Epidemiologist	Last day 05/30/18

Personnel actions were approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

Health Systems & Planning Report: (Attached)

Communication Report: (Attached)

Human Resources Quarterly Report: (Attached)

Health Commissioner Report: (Attached)

Medical Director Report:

As a follow-up to the May meeting, Dr. Sullivan updated the Board about Ohio law regarding lead testing requirements (see attached handouts.) The greatest concern is with lead poisoning is in children under 5 years of age because lead absorbs the fastest with that age group. The risk of absorption/exposure decreases as a person gets older. Dr. Sullivan informed the Board that if there is a high level of exposure, over time lead levels should decrease if the proper steps are followed. However, the damage may already be done.

Legal Counsel's Report

Mr. Durham updated the Board members concerning the case of the City of Whitehall and Franklin County Public Health vs. Thomas Olander and the Woodcliff Condominium Unit Owners Association. There was a special meeting with the Homeowners Association with a vote of 172-77 to accept the City of Whitehall's offer. There will be a hearing on June 28, 2018, regarding the distribution of proceeds. Mr. Durham informed the Board that this could be appealed.

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Continuing Education

Youth Tobacco Prevention – Nate Biggs & Students, Youth to Youth (attached)

Adjourn regular meeting, 11:56 a.m.

Respectfully submitted,



Jerry Lupfer, President



Joe Mazzola, Secretary