

# RECORD OF PROCEEDINGS

Franklin County Public Health

Minutes of

Meeting

Journalized on:

AUG 14 2018

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

Held

20

## Franklin County District Board of Health Minutes of the Board of Health Tuesday, July 10, 2018

**Meeting Location:** Memorial Hall, Alpha Conference Room

**Call to Order:** Jerry Lupfer called the meeting to order at 9:31 a.m.

**Board Members Present:**

Arthur James, MD, FACOG  
Jerry Lupfer  
Sally Morgan, RN  
Tom Rudge, PhD

**Board Members Absent:**

Roy Barnewall, DVM, PhD

Joe Mazzola, Secretary

**Staff Present:**

Mike Adair, Healthy Homes Program Manager  
Amber Breedlove, Health Communication Specialist  
Terry Bugg, Immunization and School Health Program Supervisor  
Alycia Burkitt, Administrative Assistant  
Cassandra Burns, IT Systems Analyst  
Jacqueline Cilulko, Executive Assistant  
Jeff Gibbs, Environmental Health Division Manager  
Alyssa Grodhaus, Maternal and Child Health Program Supervisor  
Garrett Guillozet, Food Safety Supervisor  
Radhika Iyer, Infectious Disease Supervisor  
Alex Jones, Assistant Health Commissioner, Director of Prevention & Wellness  
Michael Kieffer, Immunization Program  
Mitzi Kline, Director of Communication  
Julie Litteral, Administrative Assistant  
Jennie McAdams, Health Promotion and Community Engagement Supervisor  
Nathan Ralph, Water Quality Supervisor  
Jennifer Robinson, Human Resource Manager  
Theresa Seagraves, Director of Health Systems and Planning  
Bob Sealock, Water Quality Program  
Miller Sullivan, Medical Director  
Lisa Weisberg, Healthy Homes Program  
John Wolf, Finance & Business Operations Director  
Eva Wollerman, Emergency Preparedness Supervisor

**Legal Counsel:**

Joseph R. Durham, Esq., Eastman & Smith, Ltd

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**Guests:**

Thomas Webb, Nursing Student – Columbus College

**Pledge of Allegiance**

Dr. Rudge led the Pledge of Allegiance.

**Meeting Minutes:**

The minutes of the June 12, 2018 meeting were approved upon a motion by Ms. Morgan with a second by Dr. James. Ayes: All Nays: None – motion carried.

**Old Business:**

None

**Recognitions:**

Garrett Guillozet, Food Safety Supervisor was recognized by Jeff Gibbs, Environmental Health Division Manager, for 10 years of service.

**New Business:**

**Resolution 18-084** to approve monthly financial report and operating expenses was approved upon a motion by Dr. James with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

**Resolution 18-085** to authorize the Health Commissioner to issue the Board of Health Orders (5 sewage nuisance) was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-086** to authorize the Health Commissioner to renew a contract with Julian & Grube, Inc. for financial services (expense not to exceed \$3,000.00) was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

**Resolution 18-087** to to amend the 2018 operating budget was approved upon a motion by Ms. Morgan with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

**Resolution 18-088** to authorize the Health Commissioner to extend the agreement with Charles E. Harris & Associates for annual audit services was approved upon a motion by Dr. James with a second by Ms. Morgan. Ayes: All Nays: None – motion carried

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**Resolution 18-089** to approve purchases was approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

### **Personnel Actions**

Jennifer Robinson, Human Resources Manager, presented the following personnel actions for Board approval:

<b>New Hires</b>	N/A	N/A
<b>Job Openings</b>	Registered Sanitarian Supervisor - Community Environmental Health	Posted
	Performance Measurement and Accreditation Coordinator	Posted
	Epidemiologist	Posted
<b>Resignations</b>	Ami Shah - Performance Measurement and Accreditation Coordinator	06/29/2018

Personnel actions were approved upon a motion by Dr. Rudge with a second by Dr. James. Ayes: All Nays: None – motion carried

**Environmental Health Report:** (Attached)

**Prevention & Wellness Report:** (Attached)

**Health Systems & Planning Report:** (Attached)

**Communication Report:** (Attached)

**Health Commissioner Report:** (Attached)

Mr. Lupfer asked for an update about our research regarding other Tobacco to 21 ordinances, how undercover buys are handled and if any other county has a force of people working on this like we do. Mr. Mazzola shared that staff have been looking into it but stressed there is little data available since it is a relatively new concept. We have been researching state and national efforts for existing laws, and working with our communities. The Dublin City Council has already approved a city ordinance to ban tobacco sales to individuals under the age of 21. He stated that staff will share their findings at the August meeting.

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### **Medical Director Report:**

Dr. Sullivan updated the Board on the CDC's Advisory Committee on Immunization Practices meeting. They are having discussions about raising the age of the HPV vaccine from 26 to 45, data on the new shingles vaccine shows that it is as effective as planned, they updated recommendations for anthrax in a mass vaccination scenario, and approved all vaccines, including the live flu mist, for the coming year. However, the American Academy of Pediatrics recommends that we continue using the injectable flu vaccine. A third flu vaccine was approved for children from 6 months to 3 years of age. Reports on last year's high severity flu show that we had the highest number of confirmed pediatric deaths, except for the H1N1 year, with 50% of the deaths being healthy children who hadn't received the vaccine. Congratulation to staff, Vaccines for Children (VFC) did a site visit and we received a great report.

### **Legal Counsel's Report**

Mr. Durham updated the Board members concerning the case of the City of Whitehall Health vs. Thomas Olander and the Woodcliff Condominium Unit Owners Association regarding substandard housing. The receiver held a courtroom vote on June 28, 2018, and settled with over half of the objectors. Mr. Durham anticipates that Judge Hawkins may approve the order, even within the week, and it will be subject to an appeal. Pending the results, the city plans to add educational programs with plenty of social services for the displaced tenants. It may take up to a year before people must relocate.

### **Continuing Education**

Lead Poisoning Prevention – Mike Adair, Healthy Homes (Attached)

Adjourn regular meeting, 11:24 a.m.

Respectfully submitted,

  
Jeffrey Lupfer, President

  
Joe Mazzola, Secretary